

Academic Catalog



SHILOH
UNIVERSITY®

Fall 2020 through Summer 2021

Version 3

September 2020 Edition

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WELCOME

Welcome to Shiloh University

Shiloh University provides educational opportunities that are rooted in biblical principles. No matter what your calling or chosen profession may be, knowing the Lord through the Scriptures is essential in leadership, education, or service. Today's Christian leaders are those who know God's Word and understand what He has to say to them personally, to their church, to their community, and to the world.

Shiloh University courses are taught through online learning with no residency requirements. This allows interested students from anywhere in the world to participate. The University is dedicated to supporting each student's ministry and community of faith by providing excellent online courses with meaningful interaction in a vibrant community of learners.

As the cost of education continues to rise, our commitment is to provide a quality education at an affordable price. To accomplish this, the University's programs are: (1) accredited; (2) supported by a qualified faculty dedicated to excellence in higher education; (3) offered at a cost five times less than the national average.

We invite you to learn more about Shiloh University. Explore our programs of study. See if our school is the right choice for you!

Sincerely,



Christopher J. Reeves, President



ABOUT US

Mission Statement

Shiloh University equips students in their unique callings to serve and impact communities by providing online Christian higher education opportunities.

Vision Statement

The mission statement of Shiloh University is based on the foundational vision that the University will:

- Equip students in their unique callings (Eph. 4:1-16) through -
 - Higher education programs that promote a non-sectarian approach to support the learner's own faith traditions.
 - Faculty committed to interpersonally impart and equip each student to become God's transformative agent.
 - Encouragement of each student's personal relationship with God and knowledge of the Bible, His Word.
 - Recognition of the variety of ministry expressions that students may have in their churches, workplaces, communities, and families.
- Provide expanded opportunities for learners desiring to receive quality Christian higher education through -
 - 100% online educational programs that promote worldwide access for learners where it is not practical to attend traditional campus programs.
 - Affordable tuition costs that allow access for learners who cannot afford the typical higher cost of college or seminary programs.
 - Structured courses that promote learning through meaningful interaction with course content, other students, and instructors.
 - Support and encouragement in the disciplines of effective and affective learning.

Institutional Goals

To fulfill its mission, Shiloh University is committed to:

- Provide programs of study for training in Christian ministry as well as non-ministry programs from a Holy Spirit-filled Christian worldview.
- Effectively reach and serve students who can benefit from our educational programs.
- Facilitate a successful online learning experience for our students.
- Foster spiritual growth in the Christian community by providing courses for personal development and enrichment.
- Honor the Lordship of Jesus Christ in all the affairs of the University.

Institutional Core Values and Objectives

In support of its mission, Shiloh University is also committed to the following institutional core values and objectives:

Core Values

- Meet or exceed higher educational standards and those set by accrediting and regulatory agencies in all aspects of its operations.
- Provide accessibility and flexibility in the delivery of its programs and services.
- Conduct operations and make public representations about the University in an ethical manner.
- Evaluate and improve services, instruction, and programs of study annually.

Objectives

- Develop the competencies necessary for Christian ministry and life skills.
- Enhance university-level competencies for critical thinking, research, and communication.
- Promote the character and disciplines supporting a Christian life and ministry.

- Promote a lifestyle of continual learning, growth, compassion, and ministry to others.

Statement of Faith

As a Christian institution our core beliefs include the following:

- The Bible is divinely inspired, infallible, uniquely authoritative, and free from error of any sort in all matters with which it deals.
- God is eternally manifested in three persons: Father, Son, and Holy Spirit.
- Mankind is lost and spiritually dead through the sin of Adam, but the Father so loved the world that He sent His Son to redeem mankind from sin and sickness and to grant eternal life through repentance and faith in Christ Jesus.
- Satan, the ruler of this present age, the tempter and accuser, has been defeated by Jesus Christ, and this victory over Satan and his hosts will, in this age, be manifested through the church.
- Jesus has sent the believers into the world just as the Father sent Him and gave to them the great commission to make disciples of all nations.
- God has given His Holy Spirit to the believers as a down payment of their inheritance in Christ, to empower them in their witness and ministry, to teach them, and lead them in their daily lives.
- Jesus Christ is Lord and sovereign over the individual believer and the Church. He is seated at the right hand of the Father waiting for His enemies to be made the footstool of His feet. He ever lives to make intercession for the saints and will come again to the earth to reign in His kingdom.

History and Vision

History of Shiloh University

Shiloh University is named after the biblical story of Shiloh. Founded in 2006 as an online Bible college and seminary, our mission is to provide worldwide inclusive educational opportunities. The University began instruction in January 2007 with three degree-programs. Shiloh University now offers undergraduate degree and certificate programs in biblical, pastoral, and New Testament studies;

graduate degrees and certificate programs; and a doctoral degree designed to further equip the student for Christian service and leadership.

From its inception, the University focused on providing opportunities for adult learners who may not otherwise be able to pursue their educational goals. Barriers of distance, finances, and personal schedules should not constrain those whom God calls to Christian service. In other words, decisions about relocation or student debt should have no part of the educational process. This perspective leads the University to devote its resources to the development of quality and affordable online courses and degree programs. For Shiloh University, this is not a temporary marketing strategy, but its foundational mission and continuing commitment to students who can benefit from this type of opportunity.

Shiloh University received its initial accreditation from the Distance Education and Training Commission (DEAC) in January 2012. The DEAC is an accrediting agency recognized by the U.S. Department of Education and the Council for Higher Education Accreditation. The University also has received approval to participate in Federal Financial Aid and Veterans' tuition assistance programs.

Collaboration is central to the continuous improvement of the University's curriculum, leading to a non-sectarian approach to Spirit-filled Christian ministry education. The collaborative effort includes educators, pastors, missionaries, and specialists in curriculum, accreditation, and technology from diverse backgrounds and countries. Over time, this collaborative effort has developed a culture of listening and appreciation of the varied gifts, perspectives, and callings God places within His people.

Within the University's core biblical beliefs and practices (see Statement of Faith), two perspectives are further developed within the curriculum. The first is a trinitarian view of God that reveals the loving relationship of the Father, Son, and Holy Spirit and the inclusion of men and women in this relationship. The second is the recognition of, and opportunity to study, the deep and rich Jewish foundations of Christianity.

Today, Shiloh University remains committed to supporting adult learners of different races, countries, vocations, and Christian faith traditions. The University leadership keeps student interests in view through continual evaluation of its online educational services and its commitment to make courses and degree programs available and affordable. Ultimately, our story is about the students whom God allows us to serve.

Accreditation, Licensure & Recognitions

Accreditation Statement

Shiloh University and its degree programs are accredited by the Distance Education Accrediting Commission (DEAC). DEAC is recognized by the Council for Higher Education Accreditation (CHEA) and is listed by the U.S. Department of Education as a recognized accrediting agency.

Contact Information:

Distance Education Accrediting Commission (DEAC)
(Formerly the Distance Education and Training Council – DETC)
1601 18th Street NW, Suite 2
Washington, DC 20009
Phone: (202) 234-5100
Email: info@deac.org
Website: www.deac.org

State Licensure

Shiloh University is recognized and licensed by the State of Iowa as a post-secondary degree granting institution.

Contact Information:

Postsecondary Registration Administrator
Iowa College Student Aid Commission
475 SW 5th St., Suite D
Des Moines, IA 50309
Phone: (877) 272-4456, option 4

Shiloh University is also an approved State Authorization Reciprocity Agreement (SARA) institution, which enables it to admit students from any SARA participating state. For information on Shiloh University's authority to operate in each state, refer to the University website.

Employment Licensure

University programs are designed to give students a broad and practical education in their field of choice. However, none of its educational programs are designed to prepare students to apply for or take any local, state, or federal license. Also, completion of a University ministry program is not a guarantee of ministerial employment or ordination.

Financial Aid

Shiloh University is eligible to offer several aid opportunities including Federal Student Aid, Veterans Assistance, and active military Tuition Assistance. For more information, see the Financial Aid section of this Catalog as well as the University website.

Nondiscrimination Policy

Shiloh University admits students of any gender, race, color, national origin and ethnic origin to all the rights, privileges, programs, and activities generally accorded or made available to students at the school. It does not discriminate on the basis of gender, race, color, national origin, and ethnic origin in administration of its educational policies, admission policies, scholarship and loan programs, or any other school-administered programs.

Academic Calendar

Fall Trimester 2020

Priority Deadline ¹	March 1
Application Deadline	July 20
Registration Period	July 24 — August 10
Course Payment Deadline	August 24
Trimester Begins	September 7
Drop Class Deadline	September 21
Withdrawal Deadline	November 2
Finals Week	December 14 — December 20
Last Day of Trimester	December 20

Spring Trimester 2021

Application Deadline	November 23
Registration Period	November 27 — December 14
Course Payment Deadline	December 28
Trimester Begins	January 11
Drop Class Deadline	January 25
Withdrawal Deadline	March 8
Finals Week	April 19 — April 25
Last Day of Trimester	April 25

Summer Trimester 2021

Application Deadline	March 22
Registration Period	March 26 — April 12
Course Payment Deadline	April 26
Trimester Begins	May 10
Drop Class Deadline	May 24
Withdrawal Deadline	July 5
Finals Week	August 16 — August 22
Last Day of Trimester	August 22

¹ Students who apply by the priority deadline will receive early admission and access to first-come first-serve aid opportunities.

Contact Us

Our office hours are 9 a.m. to 5 p.m. Central Standard Time Monday through Friday.

The Shiloh University office is closed for the following holidays:

- New Year's Day
- Presidents' Day
- Memorial Day
- Independence Day
- Labor Day
- Thanksgiving
- Friday Following Thanksgiving
- Christmas Day
- Additional day near Christmas (determined annually)

Please feel free to contact us with any of your questions:

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Registrar, Class Registration, Proctored Exams

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Library Services

librarian@shilohuniversity.edu

UNIVERSITY ADMINISTRATION

Shiloh University is an Iowa nonprofit corporation. The University is controlled and governed by its Board of Trustees. Degree programs offered by Shiloh University must be approved by the university's Board of Trustees.

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Mark Glenn
Vice President of Academics

James Wirthlin
Vice President of Technology

Phil Forbes
Treasurer

Gamaliel Garcia
Secretary

Ana Wood
Academic Department Manager

Joshua Wheeler
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M.A. in Educational Ministries, Wheaton College
M.Div., Trinity Evangelical Divinity School
Th.M., Trinity Evangelical Divinity School
M.Ed., University of British Columbia
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J.D., University of Minnesota Law School
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M.S. in Electrical Engineering (Communication Systems), California State University, Northridge
M.A. in Biblical Studies, The Kings University
Teaches: Biblical Studies

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Fredric Von Seggern

B.Ed. in History and Secondary Social Studies, University of Hawaii
M.Ed. in Instructional Leadership, National University, San Diego
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B.A. in Hebrew Letters and M.A. in Hebrew Letters, Yeshiva Gedolah Rabinnical College, Miama Beach, Florida
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M.A. in Biblical Literature,
Assemblies of God Theological
Seminary
M.Div., D.Min., The King's
University
Teaches: Theology and Ministry

DEGREES AND PROGRAMS

Program Overview

Degree Program Options

Undergraduate Degree Programs

- Associate of Arts (2 year)
- Bachelor of Arts in Biblical and Pastoral Studies (4 year)
- Bachelor of Arts in New Testament Studies (4 year)

Graduate Degree Programs

- Master of Arts in Theological Studies (2 year)
- Master of Divinity (4 year)

Doctoral Programs

- Doctor of Ministry in Relational Leadership (3 year)

Non-Degree Options

Undergraduate Non-degree Status

Individuals who are interested in taking college courses for credit without enrolling in a degree program may take a limited number of courses as a non-degree student. This includes dual enrollment high school students.

Graduate Non-degree Status

Individuals who are interested in taking seminary courses for credit without enrolling in a degree program may take a limited number of courses as a non-degree student.

Personal Enrichment

Individuals may audit selected courses for personal enrichment without the pressure of having to earn a grade.

Certificate Program Options

Undergraduate Certificate Program

- Biblical Languages
- Christian Studies
- Ministry Practice
- New Testament Backgrounds
- Worship Ministry

Graduate Certificate Program

- Biblical Languages
- Biblical Studies
- Christian Studies
- Ministry Practice

Associate of Arts

Introduction

Shiloh University's Associate of Arts degree is a two-year program providing a sound foundation for life. The curriculum is rooted in biblical principles and encourages academic achievement and continued spiritual growth. Students develop knowledge, attitudes, and skills that will assist them to contribute as responsible members of their local and global communities.

The Christian foundations, historical and cultural perspectives, interpersonal and communication skills, critical thinking, and information literacy developed through this program are excellent preparation for entering the workforce. Students expand their awareness of the opportunities to express their faith in work and career. For students looking to further their education, the Associate of Arts degree develops learning skills essential for earning a bachelor's degree in business, biblical studies, or many other degree options.

Degree Aims

The Associate of Arts program:

- Delivers undergraduate courses taught from a Christian perspective.
- Provides an educationally sound foundation for further academic studies.
- Advances communication, analytical, and interpersonal skills necessary for employment.
- Assists in developing a biblical worldview and lifestyle.
- Promotes a commitment to lifelong learning and personal growth.

Degree Learning Outcomes

Upon successful completion of the Associate of Arts program, you will be able to:

- Demonstrate college-level critical thinking, reading, and communication skills.
- Appraise and apply information gathered through a variety of resources and technologies in developing research projects and presentations.
- Analyze and evaluate the ideas, values, and events that form the foundations influencing society.
- Evaluate how human behavior and social systems affect and cultivate meaningful and healthy relationships.
- Employ college-level scientific and quantitative reasoning to assess information and solve problems.

- Connect foundational life principles to personal and professional development.
- Demonstrate collaboration through participation in course-related forums.

Units Needed

The Associate of Arts degree is a two-year program consisting of 60 units. The 60 units necessary for graduation consist of:

General Education	24 units
Christian Foundations	15 units
Elective courses	21 units
Program Total	60 units

General Education

Shiloh University requires that each Undergraduate student complete general education courses that (1) cultivate breadth of knowledge and intellectual concepts; (2) develop essential academic skills for enhanced and continued learning; (3) convey broad historical and cultural knowledge; and (4) develop skills and attitudes that contribute to civic engagement and advance professional attainment.

General education courses are broad in their focus and emphasize skills and principles not associated with a particular profession or field of study. They contribute to preparing students for a breadth of degree programs or careers by ensuring that students gain core competencies that include (1) communication skills; (2) critical thinking skills; (3) information literacy; and (4) fundamental mathematical, science, and technological skills.

Christian Foundations

Shiloh University believes specific foundations are essential to the ongoing personal and professional development of students. Students should have a foundation in the Bible, understand principles of healthy living, know how to manage personal finances, and learn the nature and basis of interpersonal relating. Connecting Christian foundations to life's vocations empowers students to make a difference in the world around them.

Graduation Requirements

To graduate with the Associate of Arts degree the student will:

- Complete the minimum number of units required.
- Successfully complete all courses in the degree program.
- Earn a minimum cumulative grade point average of 2.0.
- Fulfill any outstanding school financial obligations.

Transferring Credits

Associate of Arts degree courses will transfer directly to Shiloh University's bachelor's degree programs. Students are responsible for checking on the transferability of Shiloh University credits to other colleges and universities. Acceptance of credits is always determined by the receiving institution. Students should also be aware of any prospective bachelor's degree program requirements within a specific discipline or for a specific institution when selecting courses within the Shiloh University Associate of Arts degree program.

Associate of Arts Degree Required Courses

GENERAL EDUCATION

Communication (9 units)

GS 110 - English Composition 1
GS 111 - English Composition 2
GS 117 - Principles of Speech

History/Cultures (3 units)

HI 201 - Western Civilization 1

Humanities (3 units)

HU 210 - Introduction to Literature

Mathematics (3 units)

GS 121 - Practical Mathematics

Natural Science (3 units)

choose 1 of the following

SC 201 - Introduction to Life Science
SC 203 - Environmental Science

Social Science (3 units)

SS 205 - Cultural Anthropology

Total General Education - 24 Units

CHRISTIAN FOUNDATIONS

BS 207 - Personal Finance
HU 211 - Reading the Bible as Literature
SC 202 - Introduction to Health Science
SS 202 - Principles of Interpersonal Relationships
GS 251 - Your Christian Vocation

Total Christian Foundations - 15 Units

ELECTIVE COURSES

BL 301 - Biblical Hebrew 1 (4 units)
BL 302 - Biblical Hebrew 2 (4 units)
BL 303 - Biblical Greek 1 (4 units)
BL 304 - Biblical Greek 2 (4 units)
BS 301 - Introduction to Business
BS 302 - Principles of Management
BS 313 - Coaching and Mentoring for Business

Elective Courses (continued)

CH 301 – Survey of Church History
CH 304 – Spiritual Outpourings & Revival
HI 202 - Western Civilization 2
HI 211 - History of Christianity in the U.S.
HI 220 - World Religions
HI 221 - Introduction to Islam
HU 201 - History of Music in the Church
HU 202 - Introduction to World Music
HU 203 - Music Theory and Musicianship 1
HU 204 - Music Theory and Musicianship 2
JS 301 – Exploring Jewish Prayer, Practices, and Thought
JS 303 - Jewish Foundations of Christianity
JS 311 - Second Temple Judaism
MT 301 - Spiritual Formation
MT 305 – Introduction to Biblical Interpretation
MT 309 - Missions and Evangelism
MT 310 - Divine Healing and Miracles
NT 301 - Introduction to the New Testament
NT 309 - Background of the New Testament
NT 310 - Formation of the New Testament
NT 311 - The Early Church in Jerusalem
NT 313 - Jewish Background of the Parables
OT 301 - Introduction to the Old Testament
OT 302 - Historical Geography of Israel
SS 201 - Introduction to Psychology
SS 211 - Foundations of American Government

Total Elective Courses - 21 Units

Students can only take one 300-level elective course per trimester.

Total for the AA Program - 60 Units

All courses are 3 units except as otherwise noted

Bachelor of Arts Degree in Biblical and Pastoral Studies

Introduction

The program focuses on the basic skills and competencies necessary for church and parachurch ministry. This four-year program is designed to equip the student for the continued study, application, and ministering of God's Word. The core curriculum concentrates on the biblical basis for ministry practices, allowing for ministry formation in concert with the student's home church beliefs, and making room for the Holy Spirit to teach and minister in the student's life. This program can be a foundational step toward a graduate seminary program.

Degree Aims

The Bachelor of Arts program is designed to:

- Provide students with a biblical, doctrinal, historical, practical, and personal foundation for ministry from a Spirit-filled perspective.
- Develop research and analytical skills at the undergraduate level necessary for the ministry and for ongoing biblical studies.
- Develop communication skills necessary for the ministry.
- Assist students in developing a biblical worldview and lifestyle.
- Develop a commitment to lifelong learning, growth, and ministry.

Degree Learning Outcomes

Upon successful completion of the Bachelor of Arts in Biblical and Pastoral Studies program, you will be able to:

- Demonstrate proficiency in the authorship, historical background, structure, and themes of the books of the Bible.
- Demonstrate proficiency in areas of church history and basic doctrines.
- Perform college-level academic research.
- Demonstrate competency in biblical and pastoral areas of Christian ministry.
- Demonstrate interpersonal communication skills.

Units Needed

The Bachelor of Arts is a four-year program consisting of 122 units. The 122 units necessary for graduation consist of:

General Education	33 units
Christian Foundations	9 units
Core courses	59 units
Elective courses	21 units
Total courses	122 units

General Education

Shiloh University requires that each Undergraduate student complete general education courses that (1) cultivate breadth of knowledge and intellectual concepts; (2) develop essential academic skills for enhanced and continued learning; (3) convey broad historical and cultural knowledge; and (4) develop skills and attitudes that contribute to civic engagement and advance professional attainment.

General education courses are broad in their focus and emphasize skills and principles not associated with a particular profession or field of study. They contribute to preparing students for a breadth of degree programs or careers by ensuring that students gain core competencies that include (1) communication skills; (2) critical thinking skills; (3) information literacy; and (4) fundamental mathematical, science, and technological skills.

Christian Foundations

Shiloh University believes specific foundations are essential to the ongoing personal and professional development of students. Students should have a foundation in the Bible, understand principles of healthy living, and learn the nature and basis of interpersonal relating. Connecting Christian foundations to life's vocations empowers students to make a difference in the world around them.

Graduation Requirements

To graduate with the Bachelor of Arts degree in Biblical and Pastoral Studies the student will:

- Complete the minimum number of units required.
- Successfully complete all courses in the degree program.
- Earn a minimum cumulative grade point average of 2.0.
- Fulfill any outstanding school financial obligations.

Bachelor of Arts Degree in Biblical and Pastoral Studies

Required Courses

GENERAL EDUCATION

Communication (9 units)

GS 110 - English Composition 1
 GS 111 - English Composition 2
 GS 117 - Principles of Speech

History/Cultures (6 units)

HI 201 - Western Civilization 1
 choose 1 of the following
 HI 202 - Western Civilization 2
 HI 211 - History of Christianity in the U.S.
 HI 220 - World Religions
 HI 221 - Introduction to Islam

Humanities (6 units)

HU 210 - Introduction to Literature
 choose 1 of the following
 HU 201 - History of Music in the Church
 HU 202 - Introduction to World Music

Mathematics (3 units)

GS 121 - Practical Mathematics

Natural Science (3 units)

choose 1 of the following
 SC 201 - Introduction to Life Science
 SC 203 - Environmental Science

Social Science (6 units)

SS 205 - Cultural Anthropology
 choose 1 of the following
 SS 201 - Introduction to Psychology
 SS 211 - Foundations of American Government

Total General Education - 33 Units

ELECTIVE COURSES

Any 200 or 300-level HI, HU, SC, or SS courses not applied to Gen Ed requirements
 Any 200-400-level BL, BS, CH, FL, GS, JS, MT, PL, OT, or NT courses. See page 2 for a complete list of elective options.

Total Elective Courses - 21 Units

Total for the BA Program - 122 Units

All courses are 3 units except as otherwise noted.

CHRISTIAN FOUNDATIONS

HU 211 - Reading the Bible as Literature
 SC 202 - Introduction to Health Science
 SS 202 - Principles of Interpersonal Relationships
Total Christian Foundations - 9 Units

CORE COURSES

Biblical Studies

BL 301 / 302 - Biblical Hebrew (8 units) OR
 BL 303 / 304 - Biblical Greek (8 units)
 MT 305 – Introduction to Biblical Interpretation
 MT 407 - Biblical Hermeneutics OR
 MT412 – Biblical Curriculum Development
 NT 301 - Introduction to the New Testament
 OT 301 - Introduction to the Old Testament
 OT 302 - Historical Geography of Israel

Church History and Theology

CH 301 - Survey of Church History
 CH 304 - Spiritual Outpourings and Revival
 TH 301 - Theology 1
 TH 302 - Theology 2

Ministry Practices

MT 301 - Spiritual Formation
 MT 309 - Missions and Evangelism
 MT 310 - Divine Healing and Miracles
 MT 311 - Principles of Spiritual Care
 MT 406 - Homiletics
 PL 401 - Foundations of Liturgy
 PL 410 - Stewardship and Administration
 MM 401 - Mentored Ministry

Total Core Courses - 59 Units

Bachelor of Arts Degree in Biblical and Pastoral Studies

Elective Courses

ELECTIVE COURSES

BS 207 - Personal Finance	MT 414 - Pastoral Counseling for Recovery and Restoration
BS 301 - Introduction to Business	NT 309 - Background of the New Testament
BS 302 - Principles of Management	NT 310 - Formation of the New Testament
BS 313 - Coaching and Mentoring for Business	NT 311 - The Early Church in Jerusalem
CH 402 - Readings in Christian Thought	NT 313 - Jewish Background of the Parables
HU 203 - Music Theory and Musicianship 1	NT 404 - The Gospels / The Life of Christ
HU 204 - Music Theory and Musicianship 2	NT 424 - The Life and Letters of Paul
JS 301 – Exploring Jewish Prayer, Practices, and Thought	PL 405 - Relational Church Planting and Growth
JS 303 - Jewish Foundations of Christianity	PL 412 - Church Law
JS 311 - Second Temple Judaism	PL 422 - Spiritual Worship Leadership
MT 313 - Practical Crisis Counseling	

In addition, any 200 or 300-level HI, HU, SC, or SS courses not applied to Gen Ed requirements may count for elective credit.

Total Elective Courses - 21 Units

Students in this program are eligible to receive one Undergraduate Certificate (see certificate descriptions and program listings).

Bachelor of Arts Degree in New Testament Studies

Introduction

This four-year degree program is designed for students who desire a deeper understanding of the New Testament and the Jewish milieu from which Christianity emerged. Students will explore the message of the New Testament, its historical and cultural background, and the context in which we live and apply its message today. Special emphasis is given to the sacred history and rich heritage of the Jewish people, which brings a fresh perspective to the New Testament writings.

The Scriptures, as well as pertinent New Testament scholarship, are studied through a non-sectarian approach allowing the Holy Spirit to bring to light the present-day application of God's eternal Word. This approach gives the rich background and tools necessary for a lifetime of effective study and application of the New Testament.

Degree Aims

The Bachelor of Arts program is designed to:

- Provide students with a broad understanding of New Testament backgrounds.
- Develop an awareness of the Jewish foundations of Christianity.
- Develop biblical research and analytical skills at the undergraduate level necessary for ministry and ongoing biblical studies.
- Assist students in developing a biblical worldview and lifestyle.
- Develop a commitment to lifelong learning and growth.

Degree Learning Outcomes

Upon successful completion of the Bachelor of Arts in New Testament Studies program, you will be able to:

- Analyze the New Testament writings in light of their authorship, audience, and their historical/cultural backgrounds.
- Understand and describe the Jewish foundations of Christianity.
- Demonstrate proficiency in areas of structure, themes, major figures, and events of the books of the Bible.
- Apply the theological, cultural, and devotional understanding of the New Testament to life and ministry practice.
- Demonstrate through participation in course-related forums the sharing of ideas and mutual support.

Units Needed

The Bachelor of Arts degree is a four-year program consisting of 120 units. The 120 units necessary for graduation consist of:

General Education	33 units
Christian Foundations	9 units
Core courses	60 units
Elective courses	18 units
Total courses	120 units

General Education

Shiloh University requires that each Undergraduate student complete general education courses that (1) cultivate breadth of knowledge and intellectual concepts; (2) develop essential academic skills for enhanced and continued learning; (3) convey broad historical and cultural knowledge; and (4) develop skills and attitudes that contribute to civic engagement and advance professional attainment.

General education courses are broad in their focus and emphasize skills and principles not associated with a particular profession or field of study. They contribute to preparing students for a breadth of degree programs or careers by ensuring that students gain core competencies that include (1) communication skills; (2) critical thinking skills; (3) information literacy; and (4) fundamental mathematical, science, and technological skills.

Christian Foundations

Shiloh University believes specific foundations are essential to the ongoing personal and professional development of students. Students should have a foundation in the Bible, understand principles of healthy living, and learn the nature and basis of interpersonal relating. Connecting Christian foundations to life's vocations empowers students to make a difference in the world around them.

Accelerated Dual Degree Track

Students interested in earning a Master of Divinity after the BA in New Testament studies can reduce their Master of Divinity in half by enrolling in the accelerated Dual Degree track. Dual degree students earn over 30 units that transfer directly into Shiloh University's Master of Divinity program.

- Five courses (15 units) are taken at the graduate level during the Bachelor's program
- Six courses (18 units) are transferred from Undergraduate to Graduate level

Graduation Requirements

To graduate with the Bachelor of Arts degree in New Testament Studies the student will:

- Complete the minimum number of units required.
- Successfully complete all courses in the degree program.
- Earn a minimum cumulative grade point average of 2.0.
- Fulfill any outstanding school financial obligations.

Bachelor of Arts Degree in New Testament Studies Required Courses

GENERAL EDUCATION COURSES

Communication (9 units)

GS 110 - English Composition 1
GS 111 - English Composition 2
GS 117 - Principles of Speech

History/Cultures (6 units)

HI 201 - Western Civilization 1
choose 1 of the following
HI 202 - Western Civilization 2
HI 211 - History of Christianity in the U.S.
HI 221 - Introduction to Islam

Humanities (6 units)

HU 210 - Introduction to Literature
choose 1 of the following
HU 201 - History of Music in the Church
HU 202 - Introduction to World Music

Mathematics (3 units)

GS 121 - Practical Mathematics

Natural Science (3 units)

choose 1 of the following
SC 201 - Introduction to Life Science
SC 203 - Environmental Science

Social Science (6 units)

SS 205 - Cultural Anthropology
choose 1 of the following
SS 201 - Introduction to Psychology
SS 211 - Foundations of American Government

Total General Education - 33 Units

CHRISTIAN FOUNDATIONS

HU 211 - Reading the Bible as Literature
SC 202 - Introduction to Health Science
SS 202 - Principles of Interpersonal Relationships
Total Christian Foundations - 9 Units

CORE COURSES

Context Studies (18 units)

CH 301 - Survey of Church History*
HI 220 - World Religions
JS 301 - Exploring Jewish Prayer, Practices, and Thought
MT 301 - Spiritual Formation*
TH 301 - Theology 1*
TH 302 - Theology 2*

Biblical Foundations (12 units)

MT 305 - Introduction to Biblical Interpretation
MT 407 - Biblical Hermeneutics*
OT 301 - Introduction to the Old Testament
OT 302 - Historical Geography of Israel

New Testament Studies (30 units)

JS 303 - Jewish Foundations of Christianity
JS 311 - Second Temple Judaism
NT 301 - Introduction to the New Testament
NT 309 - Background of the New Testament
NT 310 - Formation of the New Testament
NT 311 - The Early Church in Jerusalem
NT 313 - Jewish Background of the Parables
NT 404 - The Gospels / The Life of Christ
NT 424 - The Life and Letters of Paul
NT 450 - New Testament Studies Capstone

Total Core - 60 Units

*Students who enroll in Dual Degree track take these Courses at a graduate level.

ELECTIVE COURSES

Any 200 or 300-level HI, HU, SC, or SS courses not applied to Gen Ed requirements

Any 200-400-level BL, BS, CH, FL, GS, MT, OT, PL courses. See page 2 for a complete list of elective options.

Total Elective Courses - 18 Units

Total for the BA Program - 120 Units

All courses are 3 units except as otherwise noted.

Bachelor of Arts Degree in New Testament Studies Elective Courses

ELECTIVE COURSES

BL 301 - Biblical Hebrew 1 (4 units)	MT 309 - Missions and Evangelism
BL 302 - Biblical Hebrew 2 (4 units)	MT 310 - Divine Healing and Miracles
BL 303 - Biblical Greek 1 (4 units)	MT 311 - Principles of Spiritual Care
BL 304 - Biblical Greek 2 (4 units)	MT 313 - Practical Crisis Counseling
BS 207 - Personal Finance	MT 406 - Homiletics
BS 301 - Introduction to Business	MT 412 – Biblical Curriculum Development
BS 302 - Principles of Management	MT 414 - Pastoral Counseling for Recovery and Restoration
BS 313 - Coaching and Mentoring for Business	PL 401 - Foundations of Liturgy
CH 304 - Spiritual Outpourings and Revival	PL 405 - Relational Church Planting and Growth
CH 402 - Readings in Christian Thought	PL 410 - Stewardship and Administration
HU 203 - Music Theory and Musicianship 1	PL 412 - Church Law
HU 204 - Music Theory and Musicianship 2	PL 422 - Spiritual Worship Leadership

In addition, any 200 or 300-level HI, HU, SC, or SS courses not applied to Gen Ed requirements may count for elective credit.

Total Elective Courses - 18 Units

Students in this program are eligible to receive one Undergraduate Certificate (see certificate descriptions and program listings).

Undergraduate Certificates

Undergraduate Certificate Program Information

Courses taken as part of undergraduate certificate programs are taken for college credit. Therefore, course tuition costs, required coursework, and proctored exam requirements are identical to those expected of degree students. The only difference is in course prerequisites. Students enrolling for a Certificate only are exempt from the English Composition prerequisite. However, since most courses require writing skills, we strongly encourage students to take the English Composition courses. Certificate program students are also subject to all student policies (academic, financial, or otherwise), including the student code of conduct.

Undergraduate certificate programs are not degree programs; they will not qualify you for graduate studies. In addition, certificate programs do not qualify students for participation in Federal Financial Aid programs.

Transfer Credit

- Credits earned as part of this certificate program are credit-bearing and may be transferable to other institutions. The acceptance of transfer of Shiloh University academic credit at other institutions cannot be guaranteed. Transfer of credit earned is determined by the receiving institution.
- If a certificate student chooses to later apply to a Shiloh University degree program, no more than 18 units can be transferred from University certificate programs to a degree program. Only courses with an earned grade of C- (1.67) or higher will be accepted for transfer credit into a Bachelor's program.

Degree Program Students

- Students in the BA in Biblical and Pastoral Studies or BA in New Testament Studies may apply to earn 1 certificate while enrolled in a program, not more.
- Students in the Associate of Arts may not earn a certificate.

Graduation Requirements

To graduate with an Undergraduate Certificate the student will:

- Complete the minimum number of units required.

- Successfully complete all courses in the certificate program.
- Earn a minimum cumulative grade point average of 2.0.
- Fulfill any outstanding school financial obligations.

Undergraduate Biblical Language Certificate

In this four-course series, students will learn to read the biblical texts in their original forms. They will reach beyond modern translations and gain a basic understanding of biblical Hebrew and Koine Greek vocabulary, syntax, and grammar, and become empowered to read and translate basic biblical texts.

Required Courses (16 units)

BL 301 - Biblical Hebrew 1 (4 units)

BL 303 - Biblical Greek 1 (4 units)

BL 302 - Biblical Hebrew 2 (4 units)

BL 304 - Biblical Greek 2 (4 units)

Undergraduate Christian Studies Certificate

Explore the foundations of Christian thought through the lens of Scripture, history, and theology. This six-course series provides a broad base of study from which students will gain an appreciation of the Biblical narrative, principles, and how the church has interpreted them throughout history.

Required Courses (15 units)

CH 301 – Survey of Church History

NT 301 – Introduction to the New Testament

OT 301 – Introduction to the Old Testament

TH 301 – Theology 1

TH 302 – Theology 2

Elective Courses (3 units)

Choose 1 of the following

CH 304 – Spiritual Outpourings and Revival

MT 305 – Introduction to Biblical Interpretation

MT 310 – Divine Healing and Miracles

OT 302 – Historical Geography of Israel

Undergraduate Ministry Practice Certificate

Build a working knowledge of foundational ministry practices including worship service leadership, counseling, and administrative stewardship. This six-course series is essential for pastors, lay ministers, and administrators looking to enhance their ministerial and practical gifts.

Required Courses (12 units)

MT 301 – Spiritual Formation
 MT 406 – Homiletics
 MT 311 – Principles of Spiritual Care
 PL 401 – Foundations of Liturgy

Elective Courses (6 units)

Choose 2 of the following
 MT 309 – Missions and Evangelism
 MT 310 – Divine Healing and Miracles

Elective Courses (continued)

MT 313 - Practical Crisis Counseling
 MT 412 – Biblical Curriculum Development
 MT 414 - Pastoral Counseling for Recovery and Restoration
 PL 405 - Relational Church Planting and Growth
 PL 410 – Stewardship and Administration
 PL 412 – Church Law
 PL 422 – Spiritual Worship Leadership

Undergraduate New Testament Backgrounds Certificate

This six-course certificate program provides the student with a rich perspective of the New Testament for a lifetime of effective exegetical, topical, pastoral, or devotional study. Upon completion, students will have a broad understanding of the New Testament's Jewish foundations, historical and cultural background, and the context for application today.

Required Courses (12 units)

JS 311 – Second Temple Judaism
 NT 301 – Introduction to the New Testament
 NT 309 – Backgrounds of the New Testament
 OT 301 – Introduction to the Old Testament

Elective Courses (6 units)

Choose 2 of the following
 JS 301 – Exploring Jewish Prayer, Practices, and Thought
 JS 303 – Jewish Foundations of Christianity
 NT 310 – Formation of the New Testament
 NT 311 – The Early Church in Jerusalem
 NT 313 – Jewish Background of the Parables
 OT 302 – Historical Geography of Israel

Undergraduate Worship Ministry Certificate

This six-course certificate program provides the student with both the spiritual and practical background for effective ministry in a worship setting. Upon completion, the student will have a broad understanding of one's spiritual service of worship to God as an individual and as a worship ministry. Specific focus is on developing participatory, spirit-led worship in the ministry's services and community.

Required Courses (18 units)

HU 201 - History of Music in the Church
 HU 203 – Music Theory and Musicianship 1
 HU 204 – Music Theory and Musicianship 2
 MT 301 – Spiritual Formation
 PL 401 – Foundations of Liturgy
 PL 422 – Spiritual Worship Leadership

Undergraduate Non-Degree Status

Students wanting to take classes for college credit without enrolling in a degree program, can apply for non-degree status. Non-degree students can take up to four courses for credit without having to enroll in a degree program.

Non-degree enrollment at an undergraduate level provides the opportunity to study at Shiloh University to the following:

- High school students who want to take college courses for dual credit
- Students at another college
- Those who are not yet qualified to enroll in an undergraduate degree program
- Those who are simply unsure about pursuing one of the University's undergraduate degrees

Undergraduate Non-Degree Course Information

Courses taken as a non-degree student are taken for college credit. Therefore, the tuition costs, required coursework, hours of study per week, proctored exam requirements, and prerequisite course requirements are identical to those expected of degree students. Non-degree students are also subject to all student policies, including the student code of conduct. Courses taken as a non-degree student do not qualify students for participation in Federal Financial Aid programs.

Dual Enrollment or homeschool high school students may take 200-level (or below) undergraduate degree courses. Non-degree students who completed high school may take 300-level (or below) undergraduate degree courses.

Master of Arts Degree in Theological Studies

Introduction

The Master of Arts in Theological Studies degree provides the student with a practical approach to the study of theology across various Christian disciplines. The student will gain a Spirit-filled foundation in Bible study, personal spiritual formation, and theology, and will choose an elective concentration of personal interest. Emphasis is placed on the knowledge and skills necessary to engage in effective study and lay or professional Christian ministry.

This Master of Arts degree is appropriate for lay ministers and full-time ministers in the areas of pastoral work, missions and outreach, church teaching or curriculum development, and administration. The program may also provide an academic foundation for further graduate training, ministry credentials, or for transitioning from lay to professional ministry.

Degree Aims

The Master of Arts program is designed to:

- Provide students with a biblical and theological foundation for ministry.
- Develop research and analytical skills for ongoing biblical and theological studies.
- Develop communication skills necessary for the ministry.
- Assist students in developing a biblical worldview and lifestyle.
- Develop a commitment to lifelong learning, growth, and ministry.

Degree Learning Outcomes

Upon successful completion of the Master of Arts degree program, you will be able to:

- Develop biblical and theological foundations to equip the student to serve in Christian ministry.
- Understand and practice disciplines to develop spiritual character.
- Utilize research methods to study and apply Christian truths in lay or full-time ministry settings.
- Demonstrate through research and writing projects the ability to apply the Word of God practically in the student's area of ministry.
- Cultivate attitudes and skills to serve in a variety of Christian contexts, including the local church and para-church ministries.
- Engage in research and studies beyond the Master of Arts degree.

Units Needed

The Master of Arts degree is a two-year program consisting of 36 units (semester hours).

Graduation Requirements

To graduate with the Master of Arts degree in Theological Studies the student will:

- Complete the minimum number of units required.
- Successfully complete all courses in the degree program.
- Earn a minimum cumulative grade point average of 3.0.
- Fulfill any outstanding school financial obligations.

**Master of Arts Degree in Theological Studies
Required Courses**

CORE COURSES

GS 501 - Theological Research and Writing
MT 501 - Spiritual Formation
MT 505 – Introduction to Biblical Interpretation
MT 507 - Biblical Hermeneutics OR
MT 512 – Biblical Curriculum Development
NT 501 - Introduction to the New Testament
OT 501 - Introduction to the Old Testament
TH 501 - Theology 1
TH 502 - Theology 2

Total Core - 24 Units

CONCENTRATIONS

Biblical Studies (12 units)

Choose 4 of the following

NT 504 - The Gospels / The Life of Christ
NT 524 - The Life and Letters of Paul
OT 502 - Historical Geography of Israel
OT 520 - The Pentateuch
OT 525 - The Hebrew Prophets

Biblical Languages OT (14 units)

BL 501 - Biblical Hebrew 1 - 4 units
BL 502 - Biblical Hebrew 2 - 4 units

Choose 2 of the following

OT 502 - Historical Geography of Israel
OT 520 - The Pentateuch
OT 525 - The Hebrew Prophets

Biblical Languages N T (14 units)

BL 503 - Biblical Greek 1 - 4 units
BL 504 - Biblical Greek 2 - 4 units
NT 504 - The Gospels / The Life of Christ
NT 524 - The Life and Letters of Paul

Total for the program - 36-38 Units

All courses are 3 units except as otherwise noted.

CONCENTRATIONS (continued)

Jewish Foundations (12 units)

Choose 4 of the following

JS 501 – Exploring Jewish Prayer, Practices, and Thought
JS 503 – Jewish Foundations of Christianity
JS 511 – Second Temple Judaism
NT 513 – Jewish Background of the Parables
OT 502 – Historical Geography of Israel

Practical Ministry (12 units)

Choose 4 of the following

MT 506 - Homiletics
MT 509 - Missions and Evangelism
MT 510 - Divine Healing and Miracles
MT 511 - Principles of Spiritual Care
MT 513 - Practical Crisis Counseling
MT 514 - Pastoral Counseling for Recovery and Restoration
PL 501 - Foundations of Liturgy
PL 505 - Relational Church Planting and Growth
PL 510 - Stewardship and Administration
PL 512 - Church Law
PL 590 – Clinical Pastoral Education

**Theological Studies (12 units)
Concentration - 12 Units**

CH 502 - Readings in Christian Thought
NT 504 - The Gospels / The Life of Christ

Choose 2 of the following

CH 501 - Survey of Church History
CH 504 - Spiritual Outpourings and Revival
MT 509 - Missions and Evangelism

Master of Divinity

Introduction

Shiloh University's Master of Divinity degree provides professional and theological graduate training designed to equip the participant for the continued study, application, and ministering of God's Word. The curriculum concentrates on the biblical basis for ministry practices, allowing for ministry formation in concert with the participant's home church beliefs, and making room for the Holy Spirit to teach and minister in the participant's life. Additional emphasis is placed on the knowledge and skills necessary to lead, teach, or minister in a church or parachurch setting. Electives can be selected in the areas of ministerial studies, languages, or biblical studies.

The Master of Divinity degree is a first professional degree focused on providing a balance of biblical, theological, and ministerial disciplines for the training and equipping of Christian ministries. It is regarded as a preparatory degree for professional ministry leadership and a prerequisite degree for Doctor of Ministry programs.

Degree Aims

The Master of Divinity degree program is designed to:

- Provide a biblical, theological, historical, practical, and personal foundation for ministry from a Spirit-filled perspective.
- Develop research and analytical skills at the graduate level necessary for the ministry and for ongoing biblical studies.
- Foster the integration of biblical, theological, and ministry skills.
- Develop interpersonal communication skills necessary for the ministry.
- Develop a commitment to lifelong learning, growth, and ministry.

Degree Learning Outcomes

Upon successful completion of the Master of Divinity program, you will be able to:

- Demonstrate proficiency in the authorship, literary and historical background, structure, and themes of the books of the Bible.
- Apply the study of church history and theology to the practice of ministry.
- Perform graduate-level research and writing.
- Demonstrate the ability to interpret and properly apply biblical texts using sound hermeneutical principles and exegetical methods.
- Communicate Scripture and theology with clarity and conviction.

- Demonstrate competency in Christian ministry.
- Exhibit the character of a teachable, servant-oriented leader.
- Serve in a pastoral or other ministry role, and teach in a church, church institute, or Bible college.

Units Needed

The Master of Divinity degree is a four-year program consisting of 74 units: 59 units of core courses and 15 units of electives.

Graduation Requirements

To graduate with the Master of Divinity degree the student will:

- Complete the minimum number of units required.
- Successfully complete all courses in the degree program.
- Earn a minimum cumulative grade point average of 3.0.
- Fulfill any outstanding school financial obligations.

Ministry Experience

Practical ministry experience and personal devotion are vital elements of an effective ministry program. As a first professional degree, the Master of Divinity degree requires students to document 400 hours of ministry experience, 300 hours in supervised ministry during the first two years of study and 100 hours of close mentoring as part of their final Mentored Ministry course. Students may complete these requirements at a location of their choice.

Chaplaincy Education Credit

Students looking to become a board-certified chaplain can combine Clinical Pastoral Education (CPE) with Shiloh University's Master of Divinity program to streamline chaplaincy career preparation.

- For CPE completed prior to enrolling in the Master of Divinity program the University may accept up to two CPE credits toward program requirements including the 300 hour Supervised Ministry requirement and three units of elective credit. CPE credit applied toward these requirements must be no more than three years old and ten years old respectively.
- For CPE credits taken while enrolled in the Master of Divinity program the University may accept up to three CPE credits toward program requirements including the 300 hour Supervised Ministry requirement, Mentored Ministry course and three units of elective credit.

While prior-earned CPE credit and concurrently-earned CPE are both considered, no more than three CPE credits will be considered for transfer. Acceptance of CPE credit is subject to the University's transfer credit policy.

Master of Divinity Required Courses

CORE COURSES

Biblical Studies (23 units)

BL 501 / 502 - Biblical Hebrew (8 units) OR
BL 503 / 504 - Biblical Greek (8 units)
MT 505 – Introduction to Biblical Interpretation
MT 507 – Biblical Hermeneutics OR
MT 512 – Biblical Curriculum Development
NT 501 - Introduction to the New Testament
OT 501 - Introduction to the Old Testament
OT 502 - Historical Geography of Israel

Church History and Theology (15 units)

CH 501 - Survey of Church History
CH 502 - Readings in Christian Thought
CH 504 - Spiritual Outpourings and Revival
TH 501 - Theology 1
TH 502 - Theology 2

Theology Research Skills (3 units)

GS 501 - Theological Research and Writing

Ministry Practices (18 units)

MM 501 - Mentored Ministry
MT 501 - Spiritual Formation
MT 506 - Homiletics
MT 509 - Missions and Evangelism
MT 511 - Principles of Spiritual Care
PL 501 - Foundations of Liturgy

Total Core Courses - 59 Units

Total for the program - 74 Units

All courses are 3 units except as otherwise noted.

Ministry Requirement

Verified active ministry experience or required supervised ministry to be accomplished in year 2.

ELECTIVE COURSES

JS 501 – Exploring Jewish Prayer, Practices, and Thought
JS 503 - Jewish Foundations of Christianity
JS 511 - Second Temple Judaism
MT 510 - Divine Healing and Miracles
MT 513 - Practical Crisis Counseling
MT 514 - Pastoral Counseling for Recovery and Restoration
NT 504 - The Gospels / The Life of Christ
NT 513 - Jewish Background of the Parables
NT 524 - The Life and Letters of Paul
OT 520 - The Pentateuch
OT 525 - The Hebrew Prophets
PL 505 - Relational Church Planting and Growth
PL 510 - Stewardship and Administration
PL 512 - Church Law
PL 590 - Clinical Pastoral Education

Biblical Language courses not applied to the Biblical Language requirement may be used as an elective(s).

Biblical Studies Courses not applied to core course requirements may be used as an elective(s).

Total Elective Courses - 15 Units

Graduate Certificates

Graduate Certificate Program Information

Courses taken as part of graduate certificate programs are taken for seminary credit. Therefore, course tuition costs, required coursework, and proctored exam requirements are identical to those expected of degree students. The only difference is in course prerequisites. Students enrolling for a Certificate only are exempt from the Theological Research and Writing prerequisite. However, since most courses require writing skills, we strongly encourage students to take the Theological Research and Writing course. Certificate program students are also subject to all student policies (academic, financial, or otherwise) including the student code of conduct.

Graduate certificate programs are not degree programs; they will not qualify you for postgraduate studies. In addition, certificate programs do not qualify students for participation in Federal Financial Aid programs.

Transfer Credit

- Credits earned as part of this certificate program are credit-bearing and may be transferable to other institutions. The acceptance or transfer of Shiloh University academic credit at other institutions cannot be guaranteed. Transfer of credit earned is determined by the receiving institution.
- If a certificate student chooses to later apply to a Shiloh University degree program, no more than 18 units may be transferred from University certificate programs to a degree program. Only courses with an earned grade of B- (2.67) or higher will be accepted for transfer credit into a Master's program.

Degree Program Students

- Master of Divinity students may apply to earn 1 certificate while enrolled in a program, not more.
- Master of Arts in Theological Studies students may not earn a certificate.

Graduation Requirements

To graduate with a Graduate Certificate the student will:

- Complete the minimum number of units required.
- Successfully complete all courses in the certificate program.
- Earn a minimum cumulative grade point average of 3.0.
- Fulfill any outstanding school financial obligations.

Graduate Biblical Language Certificate

In this four-course series, students will learn to read the biblical texts in their original form. They will reach beyond modern translations and gain a basic understanding of biblical Hebrew and Koine Greek vocabulary, syntax, and grammar, and become empowered to read and translate basic biblical texts.

Required Courses (16 units)

BL 501 - Biblical Hebrew 1 (4 units)

BL 503 - Biblical Greek 1 (4 units)

BL 502 - Biblical Hebrew 2 (4 units)

BL 504 - Biblical Greek 2 (4 units)

Graduate Biblical Studies Certificate

Gain a solid foundation in biblical study through in-depth reading of the Scriptures and exploration of research methods designed to unlock the Scriptures' deeper message. This six-course series begins with introductory readings of the biblical texts, a study of their historical settings, and continues with advanced biblical studies of your choice.

Required Courses (12 units)

MT 505 – Introduction to Biblical Interpretation

NT 501 – Introduction to the New Testament

OT 501 – Introduction to the Old Testament

OT 502 – Historical Geography of Israel

Elective Courses (6 units)

Choose 2 of the following

NT 504 – The Gospels / The Life of Christ

NT 524 – The Life and Letters of Paul

OT 520 – The Pentateuch

OT 525 – The Hebrew Prophets

Graduate Christian Studies Certificate

Explore the foundations of Christian thought through the lens of Scripture, history, and theology. This six-course series provides a broad base of study from which students will gain an appreciation of the biblical narrative, principles, and how the church has interpreted them through history.

Required Courses (15 units)

CH 501 – Survey of Church History

NT 501 – Introduction to the New Testament

OT 501 – Introduction to the Old Testament

TH 501 – Theology 1

TH 502 – Theology 2

Elective Courses (3 units)

Choose 1 of the following

CH 504 – Spiritual Outpourings and Revival

MT 505 – Introduction to Biblical Interpretation

MT 510 – Divine Healing and Miracles

OT 502 – Historical Geography of Israel

Graduate Ministry Practice Certificate

Build a working knowledge of foundational ministry practices including worship service leadership, counseling, and administrative stewardship. This six-course

series is essential for pastors, lay ministers, and administrators looking to enhance their ministerial and practical gifts.

Required Courses (12 units)

MT 501 – Spiritual Formation
 MT 506 – Homiletics
 MT 511 – Principles of Spiritual Care
 PL 501 – Foundations of Liturgy

Elective Courses (6 units)

Choose 2 of the following
 MT 509 – Missions and Evangelism
 MT 510 – Divine Healing and Miracles

Elective Courses (continued)

MT 512 – Biblical Curriculum Development
 MT 513 - Practical Crisis Counseling
 MT 514 - Pastoral Counseling for Recovery and Restoration
 PL 505 - Relational Church Planting and Growth
 PL 510 – Stewardship and Administration
 PL 512 – Church Law

Graduate Level Non-degree Status

Students who want to take classes for graduate seminary credit without enrolling in a full degree program can apply for non-degree status. Non-degree students can take up to four courses for credit without having to enroll in a degree program.

Non-degree enrollment at a graduate level provides the opportunity to study at Shiloh University for the following:

- Students who want to continue their post-secondary education without enrolling in a program
- Those who are simply unsure about pursuing one of the University's graduate programs

Graduate Non-Degree Course Information

Courses taken as a non-degree student are taken for graduate seminary credit. Therefore, the tuition costs, required coursework, hours of study per week, proctored exam requirements, and prerequisite course requirements are identical to those expected of degree students. Non-degree students are also subject to all student policies, including the student code of conduct. Courses taken as a non-degree student do not qualify students for participation in Federal Financial Aid programs.

Doctor of Ministry in Relational Leadership

Introduction

The Doctor of Ministry in Relational Leadership is a practice-oriented professional degree for pastors and ministry leaders that cultivates a “way of being” for spiritual formation. The program emphasizes relational ministry development. It is designed to facilitate spiritual renewal and to stimulate increasingly effective ministry in the Church and contemporary world.

Participants are challenged to refine and enhance their ministerial skills. Starting with a solid theological foundation, participants build a relational approach to ministry leadership that focuses on being rather than on doing. Practical applications of a relational paradigm to ministry and leadership are explored throughout the program and in the professional ministry research project.

In addition, participants analyze, reflect, discuss, and implement practical ministry initiatives through interaction with a cohort and faculty mentors.

Degree Aims

The Doctor of Ministry program is designed to provide its participants with:

- An opportunity for spiritual renewal and advancement.
- An advanced understanding and integration of ministry in relation to biblical, historical-theological, and pastoral disciplines.
- A relational view of ministry and supporting theology and practice.
- Skills and competencies required for the practice of ministry at its most mature and effective level.

Degree Learning Outcomes

Upon successful completion of the Doctor of Ministry program, a candidate will be able to:

- Formulate a philosophy of identity formation and renewal for ministry.
- Formulate a practice and theology of ministry that focuses on being rather than merely doing.
- Develop a philosophy of leadership that informs the practice of ministry.
- Develop an interpersonal approach to ministry through critical thinking, prayerful reflection, and application.
- Utilize biblical and theological resources skillfully to inform ministry life and practice.
- Conduct applied research of professional doctoral-level breadth and depth within one’s chosen area of ministry.

- Make a professional, informed contribution to the understanding and practice of ministry through the completion of a doctoral-level project.

Units Needed

The Doctor of Ministry degree in Relational Leadership is a three-year program consisting of 36 units. It includes the completion of nine seminars (courses) and two research clinics to be completed in two academic years. In the third year, candidates specialize by designing, implementing, and writing a field-based ministry research project related to their current ministry.

All seminars are offered in an online format without residency requirements. The program is a minimum of three years in length and must be completed within five years. See Admissions section regarding transfer of credits toward degree requirements.

Graduation Requirements

To graduate as a Doctor of Ministry in Relational Leadership the participant will:

- Complete the minimum number of units required.
- Complete all seminars in the degree program with a C- (1.67 GPA) or better.
- Complete a professional ministry research project and earn a passing grade in the written project and oral defense.
- Complete and earn a passing grade in the comprehensive written examination.
- Earn a minimum cumulative grade point average of 3.0.
- Fulfill any outstanding school financial obligations.

See the **Doctor of Ministry Handbook** for additional information.

Doctor of Ministry in Relational Leadership Required Courses

CORE COURSES

First-Year Seminars (18 units)

- DM 791 - Research Clinic 1
- DM 701 - Identity Formation
- DM 711 - Relational Theology
- DM 761 - Spiritual and Personal Formation
- DM 751 - Contemporary Trends in Worship
- DM 722 - Proclaiming God's Goodness Across Cultures

Second-Year Seminars (15 units)

- DM 721 - The American Church in Crisis
- DM 756 - Creative Conflict Management
- DM 766 - The Pastor as a Change Agent
- DM 723 - Ministry of Healing and Reconciliation
- DM 792 - Research Clinic 2

Third-Year (3 units)

- DM 796 - Ministry Research Project

Total for the program - 36 Units

Professional Ministry Research Project

The Professional Ministry Research Project involves a biblical-theological base, a review of related literature, solid research, responsible use of resources, and appropriate methodologies. The final report of the research project is to number between 200 and 250 pages (including appendices). The project will include an oral presentation (in-person or through other means) and evaluation. See the Doctor of Ministry Handbook for more information about project selection, development, and defense.

Written Comprehensive Exam

A written comprehensive exam follows the completion of the third year. This integrative examination is designed for the student to demonstrate a comprehensive understanding of the subjects studied in the degree program.

Personal Enrichment

Shiloh University offers many of its courses as personal enrichment classes. These classes are excellent for those looking for an opportunity to enrich and deepen their spiritual lives without having to take courses at a degree level.

Personal enrichment classes include most of the same course materials as the degree programs, but courses are offered on a credit/no credit basis and do not require the level of writing and scholarship demanded by the degree programs. Course work typically includes readings, lecture materials, and participation in online class discussions.

No final grades are given beyond credit/no credit. Credit is awarded only if a student earns a cumulative total of 60% or more of the available points in the course. No specific test or assignment is required for credit to be earned. Credit earned is not transferable academic credit; it cannot be applied to a Shiloh University degree program, certificate program, or transferred to another institution. Courses taken for personal enrichment do not qualify students for participation in Federal Financial Aid programs.

The recommended time for a 3-unit course is estimated at 6 to 8 hours per week.

Note: Shiloh University will award certificates of completion for personal enrichment students who earn credit as defined above.

ADMISSIONS

Undergraduate Degree Programs

Undergraduate Program Prerequisites

- High school diploma or a passing grade from the General Education Development (GED) test
- Grade point average (GPA) of 2.00 on high school work
- Applicants who are not native English language speakers must demonstrate **English proficiency**.

Optional: We encourage you to sit for the ACT (American College Testing Assessment Test) or the SAT (Scholastic Aptitude Test) as this may strengthen your application.

Undergraduate Program Requirements

Applicants must submit the following:

- Completed application form
- High school transcripts (or official GED Score Report)
 - Homeschool high school students must submit transcripts that meet Shiloh University's homeschool transcript guidelines (see below).
 - Students whose previous education did not take place in the United States must have their transcripts evaluated by the World Education Services (see below).
- A personal Essay
- A copy of a government-issued photo identification card

Transferring Credits into AA Programs

Up to 75% (45 units) of the Associate of Arts program may be satisfied through transfer credit from an accredited college or approved test-out credit source. However, no more than 15 of these units may be satisfied through test-out credit. Refer to the University test-out credit policy for a complete list of accepted tests and required scores.

Only courses with an earned grade of C- (1.67) or higher will be accepted for transfer credit.

Transferring Credits into BA Programs

The following forms of transfer credit may be transferable in University BA programs. Only courses with an earned grade of C- (1.67) or higher will be accepted for transfer credit. In no case will more than 75% (90 units) of a Bachelor of Arts program be satisfied through transfer credit:

- Up to 52 units of transfer credit may be applied to General Education and elective credit requirements.
- Up to 30 units of transfer credit may be applied to core course requirements.
- Up to 30 units may be satisfied through test-out credit. Refer to the University test-out credit policy for a complete list of accepted tests and required scores.
- Up to 2 CPE credits may be applied to elective credit requirements. Each accepted CPE credit will count as 3 units of elective credit.
- See **Transferring Credit** for more information

Homeschool Transcript Guidelines

Homeschool high school transcripts must include the following elements:

- Courses organized by grade level with grades assigned according to a 4.0 GPA scale
- Units earned for each course (credits or Carnegie units)
- A transcript key including GPA grading scale, course units used, and explanation of any non-traditional transcript information
- Graduation date (actual or anticipated if applying before completion)
- A separate list of non-academic accomplishments and activities
- Statement of affirmation that the student has completed secondary education according to state standards or similar statement
- Signature of parent, guardian, or administrator

Transcript Evaluation for Foreign Students

Students whose previous education did not take place in the United States will need to work with the WES (World Education Services) to have their educational experience evaluated. For information on the evaluation process refer to the **World Education Services** website.

Prerequisite Exceptions

If a student has not met the admissions GPA prerequisites but possesses other life experience or attributes which show a strong indication of success in an

undergraduate program, admission is possible. If accepted, the student will be placed on admissions probation for the first 15 units and must maintain a minimum 2.0 grade point average in all classes during the probationary period.

Self-Certification of International Secondary Education

Persons applying to a Shiloh University undergraduate program who completed secondary education abroad may self-certify their completion of secondary education under certain circumstances via a **Secondary Education Certification form**. Secondary education refers to high school or its equivalent in the applicant's country: the required phase of education typically completed between the ages of 16 and 18, prior to beginning College/University higher education.

This provision is made to reduce the barriers to entry for international applicants in alignment with the University's mission to provide accessibility to quality education worldwide. If the University has reason, at any point, to believe that the self-certification information provided by an international applicant is false or that the named institution does not provide appropriate secondary education, it reserves the right to require more information from the applicant. If the legitimacy of the applicant's self-certification is questioned, and the applicant does not provide adequate proof of secondary education, this may be grounds for academic discipline or dismissal from the University.

Please note that self-certification is not available to undergraduate applicants who completed secondary education in the United States nor is it available to undergraduate certificate or graduate applicants. They must refer to the University's standard admission requirements.

Undergraduate Certificate Programs

Undergraduate Certificate Prerequisites

- A two-year associate degree or at least 60 units at the undergraduate level
- Grade point average (GPA) of 2.00 on undergraduate work
- Applicants who are not native English language speakers must demonstrate **English proficiency**.

Undergraduate Certificate Requirements

Applicants must submit the following:

- Completed application form
- College Transcripts:

- Students whose previous education did not take place in the United States must have their transcripts evaluated by the World Education Services (see below).
- A personal Essay
- A copy of a government-issued photo identification card

Transcript Evaluation for Foreign Students

Students whose previous education did not take place in the United States will need to work with the WES (World Education Services) to have their educational experience evaluated. For information on the evaluation process refer to the [World Education Services](#) website.

Transfer Credit Information

Up to 6 units from another institution will be considered for transfer into all undergraduate certificates except for the Biblical Language certificate. No transfer credit will be accepted against Biblical Language certificate requirements.

Courses taken as part of a certificate program are credit-bearing courses and therefore may be transferable, as determined by the receiving institution. Up to 18 units can be transferred from Shiloh University certificate programs to a University degree program. Courses applied are subject to University [transfer credit policies](#).

Prerequisite Exceptions

Church and parachurch leaders without the required undergraduate education may be admitted if they have at least 10 years of work experience and 5 years full-time (10 years part-time) ministry experience as evidenced by a detailed ministry resume.

Note that students who are admitted under this exception, who do not have English Composition transfer credit, may have to take GS110 English Composition 1 and GS111 English Composition 2 as these are prerequisites for most courses. This is not applicable to the Certificate in Biblical Languages.

Undergraduate Non-degree Status

Undergraduate Non-degree Prerequisites

- High school students applying for dual enrollment must be in their junior or senior year in high school.
- Other non-degree applicants must have graduated from high school with a grade point average (GPA) of 2.00 or earned a passing grade from the General Education Development (GED) test.
- Applicants who are not native English language speakers must demonstrate **English proficiency**.

Undergraduate Non-degree Requirements

Applicants must submit the following:

- Completed application form
- Official high school transcript, GED score, or official undergraduate college transcript:
 - Dual enrollment high school students must have their high school transcript submitted with all work completed. To take courses for dual credit, transcripts must be accompanied by written permission from a guidance counselor, registrar, or similar education administrator.
 - Homeschool high school students must submit transcripts that meet Shiloh University's homeschool transcript guidelines (see below).
 - Students whose previous education did not take place in the United States must have their transcripts evaluated by the World Education Services (see below).
- A personal Essay
- A copy of a government-issued photo identification card

Homeschool Transcript Guidelines

Homeschool high school transcripts must include the following elements:

- Courses organized by grade level with grades assigned according to a 4.0 GPA scale
- Units earned for each course (credits or Carnegie units)
- A transcript key including GPA grading scale, course units used, and explanation of any non-traditional transcript information
- Graduation date (actual or anticipated if applying before completion)
- A separate list of non-academic accomplishments and activities

- Statement of affirmation that the student has completed secondary education according to state standards or similar statement
- Signature of parent, guardian, or administrator

Transcript Evaluation for Foreign Students

Students whose previous education did not take place in the United States will need to work with the WES (World Education Services) to have their educational experience evaluated. For information on the evaluation process refer to the [World Education Services](#) website.

Graduate Degree Programs

Graduate Program Prerequisites

- At least a bachelor's degree or educational equivalent from an accredited school (a master's degree from an accredited school will substitute for a bachelor's degree)
- Grade point average (GPA) of 2.50 on undergraduate work
- Applicants who are not native English language speakers must demonstrate English proficiency

Graduate Program Requirements

Applicants must submit the following:

- Completed application form
- Recommendation from an overseeing pastor, board member, or similar position
- College Transcripts:
 - Students whose previous education did not take place in the United States must have their transcripts evaluated by the World Education Services (see below).
- A personal Essay
- A copy of a government-issued photo identification card

Transcript Evaluation for Foreign Students

Students whose previous education did not take place in the United States will need to work with the WES (World Education Services) to have their educational experience evaluated. For information on the evaluation process refer to the [World Education Services](#) website.

Transferring Credits into Graduate Programs

Following is the maximum allowable transfer credit for each program:

- 18 units may be transferred into the MATS program
- 37 units may be transferred into the MDiv program

Only courses with an earned grade of B- (2.67) or higher will be accepted for transfer credit, including:

- Units from an accredited graduate level biblical and/or ministerial studies program.
- For MDiv applicants who received a bachelor's degree in biblical and/or ministerial studies from an accredited Bible college, up to 18 units awarded for biblical studies at the undergraduate level.
- For MDiv applicants, up to two CPE completed prior to enrolling in the MDiv program may be accepted toward program requirements: the 300 hour Supervised Ministry requirement and three units of elective credit. CPE credit applied toward these requirements must be no more than three years old and ten years old respectively.
- For MDiv applicants, up to three CPE credits taken while enrolled in the MDiv program may be accepted toward program requirements: the 300 hour Supervised Ministry requirement, Mentored Ministry course, and three units of elective credit.
- While prior-earned CPE credit and concurrently-earned CPE are both considered, no more than three CPE credits will be considered for transfer.

Prerequisite Exceptions

Students who do not meet admissions GPA prerequisites may be admitted if they have experience or attributes which demonstrate a strong indication of success in a graduate level program. If accepted, the student will be placed on admissions probation for the first 15 units and must maintain a minimum 3.0 grade point average in all classes during the probationary period.

Church and Parachurch Leaders

Church and parachurch leaders who do not have an undergraduate degree may be admitted if they have 5 years of full-time ministry experience (ten years part-time) and are actively engaged in a church leadership role. A limited number of qualifying students can be admitted. Please contact the admissions department before applying through this exception. Additional requirements for those applying under this exception are:

- An additional reference from church or denominational leadership.

- A detailed resume showing at least twelve years of work experience.
- A detailed resume showing at least 5 years of full-time ministry experience (or ten years part-time), and actively engaged in church leadership role.
- An additional 500 word essay about applicant's rationale for pursuing an graduate degree instead of an undergraduate degree.
- Official high school transcript or official General Education Development (GED) transcript.
- One of the following:
 - Undergraduate Units: Official transcript showing at least 30 semester units (hours) of undergraduate courses from an accredited school with a minimum GPA of 2.50, in the following areas:
 - English/Communication – writing (3 units)
 - English/Communication – speech (3 units)
 - And 24 units from a combination of the following:
 - History/Cultures (3 to 9 units)
 - Humanities/Language (6 to 12 units)
 - Social Science (3 to 9 units)
 - Mathematics & Natural Science (3 to 6 units)
 - Note that the GRE may be required even if you have 30 semester hours of undergraduate courses.
 - GRE Test Score: Official transcript showing passing score on GRE verbal and analytical sections. A passing score for the verbal section is 153; a passing score for the analytical is 4. Visit ets.org to register for a GRE test. Use code **6716** when taking the test to indicate Shiloh University as the score recipient.

Graduate Certificate Programs

Graduate Certificate Prerequisites

- At least a bachelor's degree or educational equivalent from an accredited school
- Grade point average (GPA) of 2.50 on undergraduate work
- Applicants who are not native English language speakers must demonstrate English proficiency

Graduate Certificate Requirements

Applicants must submit the following:

- Completed application form
- College Transcripts:

- Students whose previous education did not take place in the United States must have their transcripts evaluated by the World Education Services (see below).
- A personal Essay
- A copy of a government-issued photo identification card

Transcript Evaluation for Foreign Students

Students whose previous education did not take place in the United States will need to work with the WES (World Education Services) to have their educational experience evaluated. For information on the evaluation process refer to the [World Education Services](#) website.

Transfer Credit Information

Up to 6 units from another institution will be considered for transfer into all graduate certificates with the exception of the Biblical Language certificate. No transfer credit will be accepted against Biblical Language certificate requirements.

Courses taken as part of a certificate program are credit-bearing courses and therefore may be transferable, as determined by the receiving institution. Up to 18 units can be transferred from Shiloh University certificate programs to a University degree program. Courses applied are subject to University <https://www.shilohuniversity.edu/transferring-credits/>.

Graduate Non-degree Status

Graduate Non-degree Prerequisites

- At least a bachelor's degree or educational equivalent from an accredited school
- Grade point average (GPA) of 2.50 on undergraduate work
- Applicants who are not native English language speakers must demonstrate English proficiency

Graduate Non-degree Requirements

Applicants must submit the following:

- Completed application form
- College Transcripts:

- Students whose previous education did not take place in the United States must have their transcripts evaluated by the World Education Services (see below).
- A personal Essay
- A copy of a government-issued photo identification card

Transcript Evaluation for Foreign Students

Students whose previous education did not take place in the United States will need to work with the WES (World Education Services) to have their educational experience evaluated. For information on the evaluation process refer to the [World Education Services](#) website.

Doctoral Degree Programs

There are two start dates available for Doctor of Ministry in Relational Leadership participants: the fall trimester and the spring trimester (please see Academic Calendar). Summer is not currently an available start term. See the Doctor of Ministry Handbook for more information.

Doctor of Ministry Program Prerequisites

- First-professional theological degree (Master of Divinity or equivalent*)
- Grade point average (GPA) of 3.0 on all first-professional work
- Applicants who are not native English language speakers must demonstrate [English proficiency](#)
- Three years of ministry experience

Doctor of Ministry in Relational Leadership Program Requirements

Applicants must submit the following:

- Completed application form
- Two recommendations from:
 - Ministry supervisor or overseeing pastor (if the applicant has one)
 - Ministry peer or knowledgeable lay leader
- Official transcripts for all graduate/seminary work to date
- A biographical statement (a minimum of 500 words) that includes the following:
 - The applicant's name, mailing address, and email address
 - The applicant's call to the ministry
 - How that call has been expressed to the present
 - Why the applicant desires to pursue the Doctor of Ministry in Relational Leadership degree at Shiloh University

- A copy of a government-issued photo identification card

If a person is admitted and decides not to attend, the file remains current for one year only. In the event the person does not enter the following year, the file is invalidated, and the application process must be repeated entirely.

Transcript Evaluation for Foreign Students

Students whose previous education did not take place in the United States will need to work with the WES (World Education Services) to have their educational experience evaluated. For information on the evaluation process refer to the [World Education Services](#) website.

Doctor of Ministry Program Transfer Credit

Because of the comprehensiveness and sequencing of the program, there will be no transfer of credit for individual doctoral seminars completed in other seminaries.

If, in the opinion of the admissions committee, previous academic work at a doctoral level equivalent to the first year of study in Shiloh University's program is already completed, an applicant may transfer credit of up to two seminars (6 units). The Doctor of Ministry Admissions Committee will evaluate the transfer of credit in this specific instance and inform the applicant of its decision.

****Master of Divinity Equivalency***

For admission into the Doctor of Ministry program, Master of Divinity equivalency is considered three years of post-baccalaureate study comparable to an M.Div. degree which must include:

1. An earned master's degree in the area of biblical or ministerial studies or related field,
2. at least 72 semester units of study, and
3. a balance of biblical, theological, and ministerial disciplines.

If the applicant earned a master's degree in the area of biblical or ministerial studies and has completed at least 62 semester units, he or she may qualify for Concurrent Admission to the Doctor of Ministry program. Concurrent admission students must complete the remaining graduate semester units before being granted candidacy status in the Doctor of Ministry program.

Applicants who have earned less than 62 semester units are encouraged to discuss their options with the Admissions Office to either earn a Master of Divinity with Shiloh University or take graduate coursework with the University in order to earn M.Div. Equivalency.

Why would someone consider M.Div. equivalency instead of completing an M.Div.?

An applicant may consider applying to the Doctor of Ministry in Relational Leadership program without the required Master of Divinity degree under the following circumstances, the applicant: 1) completed a master's degree that is similar in content, 2) earned a large number of units but had to relocate before being able to complete an M.Div., or 3) exceeded the maximum time frame allowed for the M.Div. completion. Note that in all cases, applicants must still meet all criteria named above.

Personal Enrichment

Personal enrichment students may take classes on a credit/no-credit basis. There is no requirement to take a personal enrichment course for credit. Courses taken may not be applied to a degree program.

Prerequisites:

- No scholastic prerequisites
- Must be at least 18 years old

Applicants must submit the following:

- Completed application form
- Personal Statement (on application form)

English Language Proficiency Requirement

Undergraduate English Language Requirement

Prospective Undergraduate students who are not native English language speakers are required to demonstrate proficiency through one of the following methods:

- Test of English as a Foreign Language (TOEFL). Minimum required scores:
 - 61 on internet-based test (iTOEFL)
 - 500 on paper-based test (pTOEFL)
 - 543 on TOEFL ITP (*option for certificate and non-degree students only*)
- At least a 6.0 on International English Language Test Score (IELTS).
- At least a 44 on Pearson Test of English Academic Score Report.
- A high school diploma completed at an accredited/recognized high school where the medium of instruction is English.

- At least a Level 3 on the ACT COMPASS's English as a Second Language Placement Test.
- At least a Pre-1 on the Eiken English Proficiency Exam.
- A minimum B-2 English proficiency level from the Common European Framework of Reference (CEFR) as assessed through various ESOL examinations.
- Submission of a transcript indicating completion of at least 30 semester hours of credit at an English-speaking accredited college or university. Undergraduate student must have maintained a 'C' grade point average or higher. All non-U.S. transcripts may need to be reviewed by the [World Education Services](#) before they can be accepted.

Graduate English Language Requirement

Prospective Graduate students who are not native English language speakers are required to demonstrate proficiency through one of the following methods:

- Test of English as a Foreign Language (TOEFL). Minimum required scores:
 - 71 on internet-based test (iTOEFL)
 - 530 on paper-based test (pTOEFL)
 - 543 on TOEFL ITP (*option for certificate and non-degree students only*)
- At least a 6.5 on International English Language Test Score (IELTS).
- At least a 50 on Pearson Test of English Academic Score Report.
- A high school diploma completed at an accredited/recognized high school where the medium of instruction is English.
- At least a Level 3 on the ACT COMPASS's English as a Second Language Placement Test.
- At least a Pre-1 on the Eiken English Proficiency Exam
- A minimum B-2 English proficiency level from the Common European Framework of Reference (CEFR) as assessed through various ESOL examinations.
- Submission of a transcript indicating completion of at least 30 semester hours of credit at an English-speaking accredited college or university. Graduate student must have maintained a 'B' grade point average or higher. All non-U.S. transcripts may need to be reviewed by the [World Education Services](#) before they can be accepted.

Doctoral English Language Requirement

Prospective Doctoral students who are not native English language speakers are required to demonstrate proficiency through one of the following methods:

- Test of English as a Foreign Language (TOEFL). Minimum required scores:
 - 80 on internet-based test (iTOEFL)
 - 550 on paper-based test (pTOEFL)
- At least a 6.5 on International English Language Test Score (IELTS).
- At least a 58 on Pearson Test of English Academic Score Report.
- A high school diploma completed at an accredited/recognized high school where the medium of instruction is English.
- At least a Level 3 on the ACT COMPASS's English as a Second Language Placement Test.
- At least a Pre-1 on the Eiken English Proficiency Exam
- A minimum B-2 English proficiency level from the Common European Framework of Reference (CEFR) as assessed through various ESOL examinations.
- Submission of a transcript indicating completion of at least 30 semester hours of credit at an English-speaking accredited college or university. Doctoral student must have maintained a 'B' grade point average or higher. All non-U.S. transcripts may need to be reviewed by the [World Education Services](#) before they can be accepted.

Transfer Credits

Transfer Credits into Shiloh University

Credits from course work earned at other seminaries or colleges, test-out credit earned (such as Advanced Placement test credit), or Clinical Pastoral Education (CPE) credits may be transferable to the degree programs offered by Shiloh University. Shiloh University will determine the applicability of such course work/credit according to specific requirements related to each program and the following guidelines:

- **Transfer Credit:** Official transcripts from the transferring institution are required for transfer credit consideration. Shiloh University reserves the right to request a course catalog and/or syllabus from the granting institution for the year(s) the credit was originally earned. All non-U.S. transcripts may need to be reviewed by the [World Education Services](#) before they can be accepted for transfer credit.
- **Test-Out Credit:** Official score reports from a testing service are required for test-out credit consideration. Refer to Shiloh University's **Test-Out Examination Policy** for information about specific test and score requirements.
- **Clinical Pastoral Education (CPE) credit:** Official report from the organization which granted the CPE credit is required for credit

- consideration. The University currently only accepts CPE credit from the Institute for Clinical Pastoral Training and programs accredited through the **ACPE**. CPE credit earned from other reputable sources may be considered on a case-by-case basis.
- Typically, credit earned within the last 10 years is considered for transfer. The consideration of credit earned more than 10 years ago will be determined on a case by case basis.
 - Undergraduate students who successfully completed composition courses more than ten years ago at other colleges or universities may transfer their credits by passing Shiloh University's writing exam. Only courses directly related to one of our programs will be considered and the exam will only earn a student credit for courses taken and passed.
 - Shiloh University does not currently give course credit for experiential learning, prior work experience, or any other nonacademic learning.
 - Transfer credit will not be evaluated or denied solely on the source of accreditation of the sending institution.
 - Please see the admissions requirements specific to each program for more information.

During the application process, students may request that their included transcripts and score reports be evaluated for credit. Potential credit will be evaluated by the Admissions Review Committee as part of their application review. Any transcripts or score reports received during the student's active enrollment in Shiloh University can be evaluated for credit upon request. The student must contact the Registrar to request this service.

There are no fees associated with transfer/test-out credit evaluation. The cost of any required courses waived due to credit awarded is subtracted from the total degree program cost.

Transfer Credits from Shiloh University

The acceptance of transfer credit is always up to the receiving institution. Students should always verify if credits will be transferable to their chosen institution.

There are several tested transfer avenues that students are encouraged to consider. Students may want to consider other schools that are accredited by the Distance Education Accrediting Commission (DEAC) which offer quality undergraduate, graduate, and professional doctoral programs. Program areas include business, law, health, computer science, Christian ministry, and more.

Shiloh University has formed transfer partnerships, or articulation agreements, with specific Universities to increase the likelihood of a successful transfer experience. See the [University website](#) for a complete list of transfer credit partners.

Transcript Request

If you would like to request an official transcript, please submit a [Transcript Request Form](#). Once payment has been received, your transcript will be mailed to the requested recipient(s) within 10 business days.

Processing and Notification

It is the applicant's responsibility to ensure that all required information is submitted to the Admissions office. Applications will be reviewed by the Admissions Review Committee. Admission decisions are communicated to applicants in writing as soon as possible after the decision has been made, but typically no later than two weeks after the admission deadline. Upon notification of acceptance, applicants must return a signed enrollment agreement to the admissions office.

Technical Requirements

The following technical requirements will help you prepare for participation with Shiloh University and work in the online classroom environment.

Hardware Requirements

- A reliable computer.
 - PC users should *not* use a computer running the Windows 7, Vista, or earlier operating systems. These systems are no longer supported by Microsoft and are vulnerable to malware attacks without up-to-date security patches.
 - Mac users should use a computer running a current and supported version of Mac OS X (now Mac OS). Apple no longer supports El Capitan (10.11.2) and earlier versions with security updates.
 - Public computers, such as those found in a public library, may not be able to support all of the required functions such as:
 - audio and video for proctored examinations
 - the proper viewing of class presentations and other resources
 - the ability to save files that you are working on
- A broadband Internet connection with a minimum download speed of 5Mbit/sec is recommended. Your Internet provider should offer direct technical support.

- A video camera and audio microphone are required for most classes and for Personal Enrichment students who take classes that require them.
 - Webcam with 720p HD video resolution or higher.
 - Headphones or working speakers connected to the computer.
 - Microphone connected to the computer. We recommend that you use a microphone built into a headset or webcam.See the current *Course Materials Master List* in the Student Information Center for details.

Software for General Classroom Use

For security reasons, please make sure to update all your software on a regular basis and all critical security patches have been installed. When installing or updating the software, avoid installing any optional offers or updates that may be promoted.

- A major brand antivirus client with daily updates.
- A current version of Microsoft Edge, Google Chrome, Mozilla Firefox, or Apple Safari.
 - The Internet Explorer browser should *not* be used as it has been phased out and may no longer provide the features necessary to view all content within the classroom and could affect your ability to complete assignments.
 - Safari for Windows should *not* be used since it is no longer supported by Apple.
 - Browser setup: Check the Help command in your browser for information on these settings.
 - It is important that you enable first-party cookies. Most browsers are set up by default to do this. If your browser is not, change its settings so you can use all the features of the classroom site. You should block 3rd party cookies for privacy reasons.
 - Allow pop-ups permanently for the domain “shilohuniversity.edu.”
- The capability to scan paper assignments to create PDF documents may be required on a class-by-class basis. Instructions will be provided in the class as necessary.
- Microsoft Word 2013 or newer (Office 2010 will no longer be supported by Microsoft as of October 2020. Earlier versions are no longer supported).
 - If for some reason you cannot obtain Microsoft Word for your Apple computer, and you use the Apple Pages app, documents must be saved in Microsoft Word (.doc) compatible format. Your

- instructor is the bottom line for whether your submitted document can be read correctly and is acceptable.
- Personal Enrichment students may use an alternative word processor, as long as it can open, edit, and save in a Microsoft Word compatible format (.doc).
 - Adobe Reader – the “up-to-date” version is available at this [official Adobe website](#)
 - Adobe Flash Player – the “up-to-date” version is available at this [official Adobe website](#)

Student’s Email Account

We recommend a “private” email account provided by your Internet service provider, for security reasons. This should be provided as part of your personal Internet service. We do *not* recommend a workplace account, nor a public account provided by Outlook.com, AOL, or any similar provider. Gmail accounts have worked well in the past.

Neither a Yahoo! nor a Hotmail.com email account is acceptable for classroom use due to long-standing data breaches which compromised accounts. Using one of these accounts may mean that you will miss communications from the classroom, and possibly jeopardize your fellow students’ email accounts. If you currently use one of these risky providers, please obtain an alternative email account instead.

TUITION & AID

Every student deserves the opportunity to pursue a world-class education he or she can afford. That is why Shiloh University exists. We are driven to educate tomorrow's Christian leaders without crippling their financial future.

In addition to very affordable tuition rates, we try to meet every student's need through aid opportunities including military aid programs (active duty, veterans, and military spouses), Federal Student Aid, international discounts, and scholarships. **Contact us** to find out just how affordable a life-transforming education can be.

The cornerstone of our affordability mission: ²

- Undergraduate tuition rates five times less expensive than the national average of private nonprofit and for-profit four-year institutions.
- Undergraduate tuition rates are one-third the national average of all four-year institutions (including both public and private).
- Graduate tuition rates one-third the national average of private nonprofit institutions.

Undergraduate Tuition

2020-2021 Undergraduate tuition: \$175 per credit hour.

Enrollment status achieved (part-time or full-time) does not affect the amount charged; students who enroll for a more-than-full-time load will still be charged the standard per-credit rate.

Degree Program Total Costs

The following tables provide total program cost for Undergraduate degrees at the 2020-2021 per-credit rate with associated books, supplies, and fees. Federal Student Aid recipients must refer to the Annual Cost of Attendance figures below.

² Based on a comparison of Shiloh University tuition and fee costs with [undergraduate tuition and fees](#) (private colleges) and [graduate tuition and fees](#) (private and public colleges) averages published by the National Center for Educational Statistics.

Associate of Arts: (Total Program Cost)	
Tuition (\$175 x 60 credits)	\$ 10,500
Books and supplies (\$100 per course estimate)*	\$ 2,000
Program total cost	\$ 12,500

BA in Biblical and Pastoral Studies: (Total Program Cost)	
Tuition (\$175 x 122 credits)	\$ 21,350
Books and supplies (\$100 per course estimate)*	\$ 4,000
Program total cost	\$ 25,350

BA in New Testament Studies: (Total Program Cost)	
Tuition (\$175 x 120 credits)	\$ 21,000
Books and supplies (\$100 per course estimate)*	\$ 4,000
Program total cost	\$ 25,000

*Students may purchase textbooks from the vendor of their choice. Therefore, the cost listed above is only a best estimate.

Degree Program Annual Cost of Attendance

The following tables provide the Undergraduate Annual Cost of Attendance for the 2020-2021 Academic Year.

Costs include full-time tuition, books, supplies, and fees in addition to housing and meals estimates and other qualifying expenses. Federal Student Aid Cost of Attendance calculations are based on this information.

Undergraduate Annual Cost of Attendance	
For students living at home (with parent or relative)	
Tuition (\$175 x 30 credits per year) ¹	\$ 5,250
Books and Supplies (\$100 per course estimate) ²	\$ 1,000
Housing and Meals ³	\$ 3,306
Other Expenses ⁴	\$ 2,546
Student Total Cost	\$ 12,102

Undergraduate Annual Cost of Attendance	
For independent students	
Tuition (\$175 x 30 credits per year) ¹	\$ 5,250
Books and Supplies (\$100 per course estimate) ²	\$ 1,000
Housing and Meals ³	\$ 9,567
Other Expenses ⁴	\$ 2,546
Student Total Cost	\$ 18,363

¹ Undergraduate full-time status is 24 credits per year (at least 8 credits per trimester). 30 credit hours per year is used in this table to illustrate the cost if a student intended to complete his or her program within 2 years (AA) or 4 years (BA). See **Satisfactory Academic Progress** policy for more information about enrollment status.

² Students may purchase textbooks from the vendor of their choice. Therefore, the cost listed above is only a best estimate.

³ This is an estimate of personal living expenses for the 12-month period covered by the academic year. Actual expenses will vary considerably depending on student's location and spending habits. Any financial aid refund (aid in excess of tuition and fee costs) should be used to pay for books, supplies, and living expenses.

Despite being a 100% online institution, Shiloh University is required to choose a specific location on which it bases housing and meals costs. The University selected the closest urban center to its administrative offices, Iowa City. Independent housing cost (\$6,270) is based on a survey of various rental options in the area. Meal cost (\$3,306) is based on USDA Cost of Food at Home average determined by the Center for Nutrition Policy and Promotion.

⁴ Other Expenses is an estimate of miscellaneous personal costs including but not limited to clothing, personal hygiene, entertainment, and laundry. Transportation expenses are not included because transportation is not needed for online course work.

Certificate Program Total Costs

The following tables provide total program cost for Undergraduate certificates at the current per-credit rate with associated books, supplies, and fees.

Undergraduate Biblical Languages Certificate: (Total Program Cost)	
Tuition (\$175 x 16 credits)	\$ 2,800
Textbook costs (\$100 per course estimate)*	\$ 400
Program total cost	\$ 3,200

Undergraduate Christian Studies Certificate: (Total Program Cost)	
Tuition (\$175 x 18 credits)	\$ 3,150
Textbook costs (\$100 per course estimate)*	\$ 600
Program total cost	\$ 3,750

Undergraduate Ministry Practice Certificate: (Total Program Cost)	
Tuition (\$175 x 18 credits)	\$ 3,150
Textbook costs (\$100 per course estimate)*	\$ 600
Program total cost	\$ 3,750

Undergraduate New Testament Backgrounds Certificate: (Total Program Cost)	
Tuition (\$175 x 18 credits)	\$ 3,150
Textbook costs (\$100 per course estimate)*	\$ 600
Program total cost	\$ 3,750

Undergraduate Worship Ministry Certificate: (Total Program Cost)	
Tuition (\$175 x 18 credits)	\$ 3,150
Textbook costs (\$100 per course estimate)*	\$ 600
Program total cost	\$ 3,750

*Students may purchase textbooks from the vendor of their choice. Therefore, the cost listed above is only a best estimate.

Note: Enrollment in University certificate programs does not qualify students to receive Federal Student Aid or active military Tuition Assistance. Enrollment in University certificate programs does qualify students to receive Veteran's Assistance benefits.

Graduate Tuition

2020-2021 Graduate courses: \$200 per credit hour

Shiloh University tuition is calculated on a per-credit basis. Enrollment status achieved (part-time or full-time) does not affect the amount charged; students who enroll for a more-than-full-time load will still be charged the standard per-credit rate.

Degree Program Total Costs

The following tables provide total program cost for Graduate degrees at the 2020-2021 per-credit rate with associated books, supplies, and fees. Federal Student Aid recipients must refer to the Annual Cost of Attendance figures below.

MA in Theological Studies: (Total Program Cost)	
Tuition (\$200 x 36 credits)	\$ 7,200
Textbook costs (\$100 per course estimate)*	\$ 1,200
Program total cost	\$ 8,400

Master of Divinity: (Total Program Cost)	
Tuition (\$200 x 74 credits)	\$ 14,800
Textbook costs (\$100 per course estimate)*	\$ 2,400
Program total cost	\$ 17,200

*Students may purchase textbooks from the vendor of their choice. Therefore, the cost listed above is only a best estimate.

Degree Program Annual Cost of Attendance

The following table provides the Graduate Annual Cost of Attendance for the 2020-2021 Academic Year.

Costs include full-time tuition, books, supplies, and fees in addition to housing and meals estimates and other qualifying expenses. Federal Student Aid Cost of Attendance calculations are based on this information.

Graduate Annual Cost of Attendance	
Tuition (\$200 x 18 credits per year) ¹	\$ 3,600
Books and Supplies (\$100 per course estimate) ²	\$ 600
Housing and Meals ³	\$ 11,780
Other Expenses ⁴	\$ 2,546
Student Total Cost	\$ 18,526

¹ Graduate full-time status is 18 credits per year (6 credits per trimester). See **Satisfactory Academic Progress** policy for more information about enrollment status.

² Students may purchase textbooks from the vendor of their choice. Therefore, the cost listed above is only a best estimate.

³ This is an estimate of personal living expenses for the 12 month period covered by the 2020-2019 academic year. Actual expenses will vary considerably depending on student's location and spending habits. Any financial aid refund (aid in excess of tuition and fee costs) should be used to pay for books, supplies, and living expenses.

Despite being a 100% online institution, Shiloh University is required to choose a specific location on which it bases housing and meals costs. The University selected the closest urban center to its administrative offices, Iowa City. Housing cost (\$8,474) is based on a survey of various rental options in the area. Meal cost (\$3,306) is based on USDA Cost of Food at Home average determined by the Center for Nutrition Policy and Promotion.

⁴ Other Expenses is an estimate of miscellaneous personal costs including but not limited to clothing, personal hygiene, entertainment, and laundry. Transportation expenses are not included because transportation is not needed for online course work.

Certificate Program Total Costs

The following tables provide total program cost for Graduate certificates at the current per-credit rate with associated books, supplies, and fees.

Graduate Biblical Languages Certificate: (Total Program Cost)	
Tuition (\$200 x 16 credits)	\$ 3,200
Textbook costs (\$100 per course estimate)*	\$ 400
Program total cost	\$ 3,600

Graduate Biblical Studies Certificate: (Total Program Cost)	
Tuition (\$200 x 18 credits)	\$ 3,600
Textbook costs (\$100 per course estimate)*	\$ 600
Program total cost	\$ 4,200

Graduate Christian Studies Certificate: (Total Program Cost)	
Tuition (\$200 x 18 credits)	\$ 3,600
Textbook costs (\$100 per course estimate)*	\$ 600
Program total cost	\$ 4,200

Graduate Ministry Practice Certificate: (Total Program Cost)	
Tuition (\$200 x 18 credits)	\$ 3,600
Textbook costs (\$100 per course estimate)*	\$ 600
Program total cost	\$ 4,200

*Students may purchase textbooks from the vendor of their choice. Therefore, the cost listed above is only a best estimate.

Note: Enrollment in University certificate programs does not qualify students to receive Federal Student Aid or active military Tuition Assistance. Enrollment in University certificate programs does qualify students to receive Veteran's Assistance benefits.

Doctoral Cost of Attendance

2020-2021 Doctoral courses: \$300 per credit hour

Shiloh University tuition is calculated on a per-credit basis. Enrollment status achieved (part-time or full-time) does not affect the amount charged; students who enroll for a more-than-full-time load will still be charged the standard per-credit rate.

Degree Program Total Costs

The following tables provide total program cost for Doctoral degrees at the 2020-2021 per-credit rate with associated books, supplies, and fees. Federal Student Aid recipients must refer to the Annual Cost of Attendance figures below.

Doctor of Ministry in Relational Leadership: (Total Program Cost)	
Year 1 Tuition (\$300 x 18 credits)	\$ 5,400
Year 2 Tuition (\$300 x 15 credits)	\$ 4,500
Year 3 Tuition (\$900 x 3 trimesters, project supervision fee)*	\$ 2,700
Textbook costs (\$120 per course estimate)**	\$ 1,320
Program total cost	\$ 13,920

*The project supervision fee covers the faculty support of the student's ministry research project through the fall, spring, and summer trimesters of year 3. For refund purposes the fee will be considered a tuition fee assigned to each trimester.

**Students may purchase textbooks from the vendor of their choice. Therefore, the cost listed above is only a best estimate.

Degree Program Annual Cost of Attendance

The following table provides the Doctoral Annual Cost of Attendance for the 2020-2021 Academic Year.

Costs include full-time tuition, books, supplies, and fees in addition to housing and meals estimates and other qualifying expenses. Federal Student Aid Cost of Attendance calculations are based on this information.

Doctoral Annual Cost of Attendance	
Tuition (\$300 x 18 credits per year) ¹	\$ 5,400
Books and Supplies (\$120 per course estimate) ²	\$ 720

Housing and Meals ³	\$ 11,780
Other Expenses ⁴	\$ 2,546
Program total cost	\$ 20,446

¹ Graduate full-time status is 18 credit hours per year (6 credits per trimester). See **Satisfactory Academic Progress** policy for more information about enrollment status.

² Students may purchase textbooks from the vendor of their choice. Therefore, the cost listed above is only a best estimate.

³ This is an estimate of personal living expenses for the 12-month period covered by the 2020-2021 academic year. Actual expenses will vary considerably depending on student's location and spending habits. Any financial aid refund (aid in excess of tuition and fee costs) should be used to pay for books, supplies, and living expenses.

Despite being a 100% online institution, Shiloh University is required to choose a specific location on which it bases housing and meals costs. The University selected the closest urban center to its administrative offices, Iowa City. Housing cost (\$8,474) is based on a survey of various rental options in the area. Meal cost (\$3,306) is based on USDA Cost of Food at Home average determined by the Center for Nutrition Policy and Promotion.

⁴ Other Expenses is an estimate of miscellaneous personal costs including but not limited to clothing, personal hygiene, entertainment, and laundry. Transportation expenses are not included because transportation is not needed for online course work.

Refund Policy

You may notify University Administration of a drop or withdrawal in any manner (written notification via **Drop/Withdrawal Form** is preferred).

You are entitled to a full refund if you withdraw before the trimester start date. Any tuition refund owed will be refunded within 30 days of request. Cost of materials ordered and delivered (or accessed electronically) will be subtracted from the refund calculations. Federal Student Aid recipients must also refer to the **Return of Student Aid Funds Policy**.

For refundable amounts after the trimester start refer to the rules below:

- Week 1 of Trimester – 80%
- Week 2 of Trimester – 70%

- Week 3 of Trimester – 60%
- Week 4 of Trimester – 50%
- Week 5 of Trimester – 40%
- Week 6 of Trimester – 30%
- Week 7 of Trimester – 20%
- Week 8 of Trimester – 10%
- Week 9-15 of Trimester – 0%

Note: A week, as used in the refund calculations, is defined as Monday at 12:00 A.M. through Sunday at 11:59 P.M.

Example calculation: If an undergraduate student withdraws from a 3-unit course during week 3 of the trimester, the student would be entitled to a 60% refund. Based on the total cost of a 3-unit course (\$525), a refund in the amount of \$315 would be issued.

Federal Student Aid

Students have access to a full range of **Federal Student Aid** grant and loan programs. The Financial Aid Office is ever ready to assist you in exploring available options and finding your best pathway to an affordable education. Students are strongly encouraged to refer to the University's **Federal Student Aid** web page for easy navigation and dynamic linking between topics. Complete information on all relevant Financial Aid topics are available online; only an introduction is available here.

Step-By-Step Process

Step 1: File the **2019-2020 Free Application for Federal Student Aid (FAFSA)** as soon as possible after October 1, 2018. When completing the FAFSA, Shiloh University Financial Aid Office recommends that you use the **IRS Data Retrieval Tool** to transfer your tax information directly from the IRS onto your FAFSA. See the University **aid application** page for more information.

Step 2: Receive **Student Aid Report (SAR)** from federal processor

Step 3: Receive **Award Notification**

Step 4: Accept and Return Award Notification. (First time borrowers must also complete and submit **promissory notes** and **entrance loan counseling**)

Step 5: Receiving Financial Aid Funds (see **Disbursement and Payments** for more information)

Note: If you were selected by the U.S. Department of Education to **Complete Federal Verification** this must be done before you can accept the University's Award Notification.

Active Military Tuition Assistance

Qualified active service members may be able to fund 100% of their tuition through **Military Tuition Assistance (TA)** funding.

Veteran's Assistance

Qualified military veterans can use their GI Bill® benefits to fund their Shiloh University education. The **Department of Veteran Affairs website** provides information on each veteran benefit as well as a **GI Bill® Comparison Tool** to help you decide on your options.

Military Spouses

Military Spouses can receive up to \$4,000 in tuition assistance through the Career Advancement Accounts (MyCAA) program. See if you are eligible to receive military spouse tuition assistance on the MyCAA website.

Scholarships & Discounts

The University has several scholarship opportunities, as well as discounts for international students from select countries, available for those in need. Students should refer to the University website for more information or contact the Financial Aid office.

ACADEMIC PROGRESS POLICIES

Enrollment Status

Undergraduate full-time status is defined as enrollment in a minimum of 24 credit hours (units) in an academic year or 8 credit hours (units) each trimester.

Undergraduate part-time status is defined as enrollment in a minimum of 12 credit hours (units) in an academic year or 4 credit hours (units) each trimester. Less-than-part-time status is defined as anything less than 4 credit hours (units) each trimester.

Graduate full-time status is defined as enrollment in a minimum of 18 credit hours (units) in an academic year or 6 credit hours (units) each trimester.

Graduate part-time status is defined as enrollment in a minimum of 9 credit hours (units) in an academic year or 3 credit hours (units) each trimester. Less-than-part-time status is defined as anything less than 3 credit hours (units) each trimester.

Satisfactory Academic Progress

Whether or not a student is making satisfactory academic progress (SAP) toward the completion of his or her program is evaluated based on the following criteria:

- Maintaining a satisfactory GPA
- Maintaining a minimum course completion pace

Student records are evaluated against these criteria at the conclusion of each trimester. Students who are not maintaining SAP are subject to academic discipline including academic warning, probation, suspension, or dismissal according to the criteria below.

For students receiving Federal Student Aid, the results of each evaluation will impact whether the student remains eligible to receive aid funds as described in the Financial Aid Progress policy.

Minimum Grade Point Average

The C, or 2.00 cumulative GPA, is the mark of acceptable work and good standing for undergraduate programs. The B, or 3.00 cumulative GPA, is the mark of acceptable work and good standing for graduate and doctoral programs.

Transfer credit accepted from other institutions will not count toward quality points (will not impact the student's GPA) at Shiloh University. Only courses taken at the University will be considered in GPA calculations.

Minimum Course Completion Pace

Students must maintain a satisfactory course completion pace of at least 67%. Course completion pace is calculated by dividing the number of semester hours (units) earned by the number attempted.

For Undergraduate and Graduate students, credit is considered earned when a student earns a final grade of D- or better. Courses where a student earns a final grade of F, W, WF, or I are considered attempted but incomplete. Dropped courses (final grade of X) are excluded from this calculation.

For Doctoral students, credit is considered earned when a student earns a final grade of C- or better. Courses where a student earns a final grade of D, F, W, WF, or I are considered attempted but incomplete. Dropped courses (final grade of X) are excluded from this calculation.

Example:

A student who enrolls in nine 3-unit courses in an academic year completes 6 courses, fails (F) 1 course, and withdraws (W) from 2 courses. The student completed 18 units of the 27 units attempted which yields a course completion pace of 67% ($18 / 27 = .67$)

While transfer credit accepted from other institutions does not impact the student's University cumulative GPA, transfer credit will count toward cumulative units attempted and units completed.

Academic Discipline

Students who are not maintaining satisfactory academic progress (SAP) are subject to successive measures of academic discipline as described below. If a student reestablishes SAP at any point, he or she will be returned to good standing and any penalties associated with academic discipline will be lifted. Measures of academic discipline include academic warning, academic probation, academic suspension, and academic dismissal.

If Shiloh University determines at any point during the academic disciplinary process that SAP cannot be reestablished within a reasonable time frame, it reserves the right to dismiss the student. Factors considered as part of this determination include, but are not limited to, the number of failing grades, past academic performance, the number of withdrawn or dropped courses, and any

academic conduct violations. In particular, students will likely be subject to academic dismissal if their GPA falls below 1.0 or if they withdraw from the majority of their coursework during any stage of academic discipline. See the Academic Dismissal policy below for more information.

Academic Warning

If at any point a student's satisfactory academic progress (SAP) falls below the acceptable minimums, he or she will be placed on academic warning for a period of 9 attempted credits for undergraduate students or 6 attempted credits for graduate students. For the purpose of this policy, courses completed and courses withdrawn from are considered attempted credits. The Registrar's Office will notify the student and the student's advisor of this status as well as the possible consequences associated with failure to reestablish SAP within the allowed timeframe.

Students receiving Federal Student Aid must refer to the Financial Aid Progress policy to determine the impact of unsatisfactory progress on their eligibility to receive aid funds.

Academic Probation

If after academic warning the student has failed to reestablish satisfactory academic progress (SAP), he or she will be placed on academic probation for a period of 9 units for undergraduate students or 6 units for graduate students. For the purpose of this policy, courses completed and courses withdrawn from are considered attempted credits. The Registrar's Office will notify the student and the student's advisor of this status as well as the possible consequences associated with failure to reestablish satisfactory progress within the allowed timeframe.

If deemed necessary by the advisor, a student's academic course plan may be revised including adjustments in enrollment pace and requiring the student to repeat courses for grade improvement.

Academic Probation Appeal

Students may appeal their academic probation to their Academic Dean if they feel that extraordinary circumstances are the cause of their failure to meet SAP requirements. Appeals must be submitted to the Academic Dean via an **SAP Appeal Form**.

Extraordinary circumstances may include illness, emergency, or disaster that prevents the completion of coursework for a sustained period. Approvals of such appeals will only be given for legitimate reasons and additional documentation

may be required. Neglect, typical work responsibilities, or events planned in advance are not considered legitimate reasons.

The approval of an Academic Probation Appeal does not cancel academic probation status, nor does it affect the period of enrollment covered by the academic probation. However, students with an approved appeal will be able to determine their own course enrollment pace.

Academic Suspension

If after academic probation the student has failed to reestablish satisfactory academic progress (SAP), he or she will be subject to Academic Suspension. The Registrar's Office will notify the student and the student's advisor of this status. A student's first suspension will last for one trimester, during which the student will not be allowed to take courses with Shiloh University. After reinstatement the student will be able to resume his or her enrollment, and a new academic probation period begins.

If the student fails to reestablish SAP after reinstatement and an additional academic probation period, the student will be subject to a second academic suspension. The Registrar's Office will notify the student and the student's advisor of this status. A student's second suspension will last for two trimesters, during which the student will not be allowed to take courses with Shiloh University. After reinstatement the student will be able to resume his or her enrollment, and a new academic probation period begins.

If a student is making progress toward reestablishing SAP within an allowable timeframe, academic suspension may be waived at the discretion of the student's advisor or Academic Dean. At that point an Individual Student Progress Plan will be established which will serve as the student's SAP policy (see the Individual Student Progress Plan policy below).

Academic Suspension Appeal

Appeals must be submitted to the Academic Dean via an **SAP Appeal Form**.

Individual Students may submit an Academic Suspension Appeal to their Academic Dean if they feel that extraordinary circumstances are the cause of their failure to meet SAP requirements. Appeals must be submitted to the Academic Dean via an **SAP Appeal Form**.

Extraordinary circumstances may include illness, emergency, or disaster that prevents the completion of coursework for a sustained period. Approvals of such appeals will only be given for legitimate reasons and additional documentation may be required. Neglect, typical work responsibilities, or events planned in advance are not considered legitimate reasons.

If an Academic Suspension Appeal is granted, the student will be allowed to continue taking courses provided that the student and the student's advisor complete an Individual Student Progress Plan. This plan will then serve as the student's SAP policy (see the Individual Student Progress Plan policy below).

Student Progress Plan

An individual student progress plan may be established as an alternative to the standard satisfactory academic progress (SAP) policy under the following conditions:

- The student is not maintaining SAP and has already progressed through the warning and probation stages of the Academic Discipline policy.
- The student was granted an Academic Suspension Appeal or academic suspension was waived by the student's advisor.

Note: An individual student progress plan may be established at an earlier time for student's receiving Federal Student Aid at the discretion of the Financial Aid Administrator.

This plan must be established in writing by the student and advisor, and then submitted to and approved by the Registrar's Office, which will then administer the plan on a trimester basis. The plan must address how the student will reestablish SAP within an allowable timeframe. Both factors of academic progress must be included (minimum GPA requirements and minimum completion pace). Throughout the length of the plan, all course enrollments will be subject to review and approval by the student's advisor who shall have the power to require adjustments in enrollment pace and/or to require the student to repeat courses for grade improvement.

If at any point the student fails to meet any plan benchmarks, he or she will be subject to standard academic discipline and may be dismissed. In all cases, a student must reestablish SAP in order to graduate from his or her program.

Academic Dismissal

If the student has failed to reestablish satisfactory academic progress (SAP) after all above stages of academic discipline have been exhausted, the student will be subject to academic dismissal. The Academic Dean or Dean's designee will notify the student in writing of the dismissal.

A student who is subject to academic dismissal may reapply to the University no sooner than one year after dismissal. The Admissions Committee will be informed of the student's past academic performance with Shiloh University and may require additional admission documentation from the student. Readmission

will be granted only if there is a strong likelihood that the student possesses the motivation and capacity to successfully complete the academic requirements.

The University reserves the right to either reinstate the student in his or her original program or in the version currently available at the time of admission, whichever is mutually beneficial to the student and the University. Coursework previously completed at Shiloh University may or may not be carried over to the student's new program depending on the grade earned and its impact on the student's GPA as well as the age of the credit (especially for contemporary application courses taken more than ten years prior to readmission).

Financial Aid Progress Policy

Federal Student Aid Warning

If a student receiving federal student aid does not maintain satisfactory academic progress (SAP) at the time of evaluation, he or she will be placed on financial aid warning. Students given this status may continue to receive financial aid funds for one trimester. During this trimester, the student must reestablish SAP in order to continue receiving aid funds. If a student does not accomplish this, he or she may submit an [SAP Appeal form](#). If an appeal is accepted, the student will be placed on Financial Aid Probation status (see below). If an appeal is not accepted, the student will no longer be eligible for financial aid until the student reestablishes minimum SAP.

Federal Student Aid Probation

If a student placed on Financial Aid Warning status does not improve his or her satisfactory academic progress (SAP) during the subsequent trimester, the student may submit an SAP Appeal to continue receiving funds. If this appeal is approved the student will be placed on Financial Aid Probation status for one trimester.

As part of the appeal approval process the University may require that the student takes an adjusted course load or prescribed course schedule. If the student does not reestablish SAP during that trimester, he or she will no longer be eligible to receive Federal Aid funds unless the student establishes an Individual Student Progress Plan (see policy above) with his or her Advisor and the Financial Aid Administrator. Otherwise the student will lose aid eligibility, which he or she may regain once SAP is reestablished.

Unofficial Withdrawal

Per federal regulations, schools are required to review students who received federal financial aid and did not pass any classes. An assessment must be made to determine whether the student earned the non-passing grades while continuing to substantively participate in classes or stopped participating in classes but did not officially withdraw. Students who stopped participating in classes may be required to repay a portion of the federal financial aid for that trimester. If it is determined that a student never began participating in some or all classes, aid may be cancelled completely.

Federal financial aid recipients who are identified as not attending one or more courses will receive an email from the Financial Aid Office outlining the University's policy on official and unofficial withdrawals. Students no longer attending class are encouraged to officially drop individual courses or withdraw entirely from their programs via communication to the Registrar's Office.

If a student follows University procedures and withdraws, he or she will have an official withdrawal date and a financial aid refund calculation will be completed according to the Federal Return of Title IV Funds Refund Policy.

At the end of each trimester, all federal financial aid recipients who receive no passing grades (any combination of F, I, IP, NP, WF) will be reviewed to determine if the non-passing grade was earned while participating or was a result of no longer participating in class(es). The Financial Aid Office will consult course participation records to determine the last date of substantive participation.

Substantive participation is defined as significant discussion forum interaction, submission of an assignment, completion of quiz or examination, or significant correspondence with an instructor. Logging into the classroom site does not constitute substantive participation, nor do cursory posts in discussion forums such as "good job" or "I agree."

The midpoint of the trimester is used to calculate the amount of federal financial aid refund the student owes unless a later date of substantive participation can be verified. If participation cannot be verified, it will be assumed that the student did not ever attend the class. If half-time participation cannot be verified, all aid may be cancelled.

If substantive participation beyond the midpoint of the trimester can be verified in even a single class by the student or an instructor and the student began participation in all classes, the amount of financial aid the student is required to repay may be reduced. If academic activity beyond the 60% point of the trimester

can be verified in even a single class and the student began participating in all classes, the student may not need to repay any financial aid.

If a student unofficially withdraws, he or she will not receive a downward adjustment in contracted University charges. Therefore, any refund owed to a federal financial aid program is the student's responsibility and will appear as a charge on the student's next University bill. Students with outstanding balances on their account statements can neither register for classes nor receive official transcripts.

Leave of Absence Policy

Leave of Absence

If degree students feel that they need to interrupt their academic progress by taking a trimester off, they may request a leave of absence. A leave of absence (LOA) must be communicated in writing to the Registrar's Office via a **Leave of Absence form**. Note that if students require a short leave of absence during a trimester but still wish to complete their course(s), they should refer to the Course Extension Policy.

A degree student may not typically request a LOA for more than one trimester in any given 12-month period. Any Leave of Absence that exceeds one trimester will be considered a program withdrawal unless the extended leave was preapproved via appeal. Students wishing to appeal for an extended leave may do so using a new **Leave of Absence form**.

Financial Aid Recipients

Students receiving Federal Student Aid cannot appeal to extend a Leave of Absence. If a student fails to return after an approved one trimester absence, it will be considered a program withdrawal. The program withdrawal date will be considered the first date of the approved absence (the first day of the absent trimester) and that time will count as part of the student's 6-month loan repayment grace period.

Military Leave of Absence

In accordance with Iowa State law any member (or spouse of a member if the member has a dependent child) of the National Guard or reserve forces of the United States who is ordered to national guard duty or federal active duty will receive the following Military Leave of Absence (MLOA) accommodations. Students from other states that participate in the State Authorization Reciprocity Agreement (SARA) will receive the same accommodations.

First, since all the classes are taken online, students have multiple unique options for completing their coursework. A student may work with the instructor to finish course work early, continue with the course(s) while deployed, or (if deployment is less than one month long) the student may request a course extension (see Course Extension policy). If the student is attempting to complete the course in a timely manner, tuition and fees will not be refunded.

However, if a student is not able to complete coursework via the methods described above, the student may receive an Incomplete (I) grade for the course. If an incomplete grade is assigned, it is understood that the student intends to complete the course at a later time and therefore tuition and fees will still be collected.

Alternatively, students may withdraw their trimester registration and receive a full refund of tuition and fees for that trimester's coursework. In this case, a pre-Withdrawal-Deadline grade will be assigned regardless of the actual withdrawal date.

A Military Leave of Absence (MLOA) may be granted for a period of not more than five cumulative years. Students returning from an MLOA need not apply for readmission. They will be readmitted into the same program they were originally enrolled in or an up-to-date equivalent if a program update is advantageous for them.

For an MLOA to be granted, students must be in good standing in their program, must have met participation requirements, and must be receiving a passing grade at the time of deployment.

Note: When students are taking multiple courses in a trimester, any combination of the above options may be applied to each course.

Military Leave of Absence Request Process

Students must inform the Registrar's office in writing (email is preferred) as soon as possible after receiving notification of deployment or movement due to military necessity. Communication must include a copy of applicable military orders.

Any withdrawal from courses related to deployment must be explicitly communicated to the Registrar's Office to ensure that a full refund of tuition and fees will be made. If payment for courses has already been made, refunds may first be applied to any outstanding obligations and to any applicable scholarship, grant, or loan the University has directly received on behalf of students.

Reinstatement after a Military Leave of Absence

If an MLOA was not requested prior to the start of the deployment, it will be necessary to send a copy of the student's military orders to the Registrar's Office along with a letter explaining the circumstances in order to ensure that the student will not be required to re-apply for admission to the University. If the MLOA was submitted prior to deployment, it is only necessary for the individual to notify the Registrar of intention to return to studies.

Course Policies

Late Assignment Policy

Assignments and discussions are considered late if not received by Sunday 11:59 p.m. of the week they are due. *However, specific due dates within a class week may apply to individual assignments.* A 20% grade penalty will be applied for the first week an assignment is late. An additional 20% penalty (40% total) will be applied for the second week an assignment is late. Assignments submitted more than two weeks after the due date will not be accepted. Note: Late penalties are not assigned to tests and assignments that are scored by computer. Instructors may choose to adopt a stricter late assignment policy. This will be noted in the course syllabus.

If a student experiences extraordinary circumstances such as illness, emergency, or disaster that prevents him or her from completing an assignment(s) on time, the student may request an assignment extension. Approvals of such will only be given for legitimate reasons and documentation may be required. Neglect, typical work responsibilities, or events planned in advance are not considered legitimate reasons.

Extension requests are to be submitted at least one day before the assignment due date; retroactive extension requests will not be accepted. Extension requests must be submitted to the instructor via an [Assignment Extension Request Form](#). Informal email requests are not accepted.

Course Extension Policy

If a student experiences extraordinary circumstances such as illness, emergency, or disaster that prevents him or her from completing coursework before the trimester end date, the student may request a course extension. Approvals of such will only be given for legitimate reasons and documentation may be required. Neglect, typical work responsibilities, or events planned in advance are not considered legitimate reasons. Course Extensions are typically only granted to students who have progressed through at least three-quarters of the total

course content. Students who have not reached this threshold should refer to either the Add / Drop Policy (if the withdrawal deadline has not passed) or the Withdrawal After Midterm Policy (if the withdrawal deadline has passed).

Course extension requests are to be submitted at least one week before the end of the trimester; retroactive extension requests will not be accepted. Extension requests must be submitted to the instructor via a [Course Extension Request Form](#). Informal email requests are not accepted.

If granted, an incomplete (I) grade will be assigned. After the established due date, which cannot extend beyond the end of the following trimester, the student's final grade will be calculated. The earned final grade will be counted in the computation of the GPA.

Withdrawal After Midterm Policy

If after the Withdrawal deadline has passed for a trimester a student finds that he or she is unable to continue in a course, the following options are available:

- If the student has not earned a cumulative passing grade for the coursework completed up to the date of withdrawal, he or she will receive a Withdrawal Failing (WF) grade upon withdrawal. A WF will be counted as an F (0.00) in the computation of the student's grade point average, it will impact attempted credit, and will appear on the student's transcript. The student will be required to retake the course in order to receive credit for it.
- If the student has earned a cumulative passing grade for the coursework completed up to the date of withdrawal, the student may petition to receive a Withdrawal Passing (WP) grade. A WP grade does not impact grade point average but does impact attempted credit and will appear on the student's transcript. The student will be required to retake the course in order to receive credit for it.

Documentation of extraordinary circumstances such as illness, emergency, or disaster that prevent the student from completing coursework before the trimester end date must be submitted to the Registrar's Office and it will be forwarded to the appropriate Dean for consideration. Neglect, typical work responsibilities, or events planned in advance are not considered legitimate reasons. A limited number of WP grades will be granted to a student depending on the student's program of study:

- Certificate program students will be granted a maximum of one WP grade.
 - Two-year programs (MA and AA) will be granted a maximum of two WP grades.
 - Three-year programs (DMin) will be granted a maximum of three WP grades.
 - Four-year programs (BA and MDiv) will be granted a maximum of two WP grades.
 - Non-degree students will not be granted a WP grade under any circumstances.
- If the student has successfully completed at least 75% of the graded course assignments and extraordinary circumstances are preventing further course completion, the student may request a course extension. See the Course Extension policy for more information.
 - If the student stops participating in his or her course, but does not officially withdraw, he or she will receive the final letter grade earned including zero points for all assignments not attempted (see Grading Policy).

Course Retake Policy

Undergraduate and graduate students may repeat a course one time only to improve a grade of C (2.0) or below. The grade earned in the repeat course, if higher, replaces the original grade.

Repeated courses will count toward the calculation of full-time or part-time enrollment status. Credit hours earned for the course will be assigned only once. Therefore, (1) repeat courses that were previously incomplete will count toward units attempted and completed and (2) repeat courses that were previously completed and are being taken for grade improvement will count toward units attempted but not toward units completed. Failure of a repeated course may affect the student's ability to maintain satisfactory academic progress.

Remedial Course Policy

Students may be required to improve specific skills by taking remedial coursework. Remedial courses are not included in GPA calculations, and they do not count toward units attempted or units completed.

Non-Scheduled Course Policy

In rare cases, when a student's progress towards graduation is significantly impeded by a lack of required course options in a given trimester, he or she may request a non-scheduled course offering via a [Non-scheduled Course Agreement](#). A non-scheduled course is not a directed study course: an instructor will be substantially involved on a regular basis, it will be administered through the online classroom, and it must be completed in 15 weeks. Only current courses (those listed in the current Academic Catalog) are eligible. Non-scheduled courses may not be requested in order to bypass portions of the curriculum or for the convenience of the student alone.

In order to be eligible to request a non-scheduled course, students must:

- Be degree-seeking with Junior or Senior standing (Undergraduate) or 2nd or 3rd year status (Graduate and Doctoral)
- Be meeting Satisfactory Academic Progress requirements
- Need the course to satisfy his or her graduation requirements

Students may only take one non-scheduled course in a given trimester, and no more than two non-schedule courses in a given program. Course contact hours typically completed via discussions or any other student-to-student course components must be adequately replaced so the amended course meets required credit hour rules.

Non-Scheduled Course Request Process

To apply for a non-scheduled course offering,

1. The Student must discuss the options with his or her Advisor and then email the appropriate Academic Dean to request approval to submit a Non-Scheduled Course Agreement. If approved, the Academic Dean will select a supervising instructor for the course.
2. The Student will work with the supervising instructor to formulate a plan for addressing or replacing the Discussion Forum requirement and the Tentative Schedule of Instructor/Student Contact (every other detail of the course must follow the course syllabus without modification).
3. The Student approves the plan by completing the Non-Scheduled Course Agreement—and all required enclosures—and forwards it to the supervising instructor.
4. The Instructor approves the plan by forwarding the completed Agreement to the Academic Dean.

5. Upon approval by the Academic Dean, he or she will forward the completed Agreement to the registrar@shilohuniversity.edu explicitly stating in the email that the Agreement is approved by both the Instructor and Dean.
6. After receipt of registration confirmation, the Student pays the standard course tuition **as well as a \$55 non-scheduled course fee.**

Add/Drop Policy

Adding Courses

Courses added after the official registration period (see Academic Calendar) are subject to class availability, class size restrictions, and adequate time for the student to become prepared for the first week of class. A \$20 late registration fee will be charged for courses added after the official registration period.

To add a class after the close of the official registration period contact the Registrar's Office. As usual, wait to receive a registration confirmation before purchasing any materials.

Dropping Courses

Courses may be dropped through the end of the second week of classes. A dropped course will not hold an academic penalty nor appear on the final transcript. Beginning the third week of classes through the mid-term deadline, drop/withdrawal forms received will be processed as a withdrawal. A withdrawal does not impact grade point average but does impact attempted credit hours and will appear on transcripts. Please consult the Academic Calendar for each trimester's specific drop and withdrawal dates. Please consult the Refund Policy for applicable refunds.

Students may notify the administrative office* of their intention to drop or withdraw from a course in any manner. However, we request that students submit a Drop/Withdrawal Form in order to ensure that all the necessary information has been received and to expedite the refund process. The financial office will follow up regarding any applicable refunds.

Program Withdrawal Policy

If a student wishes to withdraw from the University, he or she may notify the administrative office* in any manner. However, we request that students submit a [Drop/Withdrawal Form](#) in order to ensure that all the necessary information has been received and to expedite processing. The student's current enrollment at the time of University withdrawal will be processed according to Dropping Courses policy. Please consult the [Refund Policy](#) for applicable refunds.

*** The Admissions Office or the Registrar's office. Communications sent to instructors, advisors, or student services will not be considered an official notification.**

STUDENT POLICIES

Grading

Credit/No Credit

Personal Enrichment classes are offered on a credit/no credit basis only. No final grades are given beyond credit/no credit. Credit is awarded only if a student earns a cumulative total of 60% or more of the available points in the course. No specific test or assignment is required for credit to be earned. Credit earned is not transferable academic credit; it cannot be applied to a degree program.

Grade Point Average

- Grade point average (GPA) is the indicator of a student's academic performance.
- The GPA is calculated for all courses taken by the student during enrollment for a specific program. It reflects the student's performance for all trimesters up to the latest term of study.
- Grades A through F are counted in the student's cumulative GPA.
- GPAs are calculated up to two decimal digits, with any third decimal digit truncated.
- The GPA is shown on a student's transcript.
- To graduate with a graduate level degree, a cumulative GPA of 3.0 or higher is required.
- To graduate with an undergraduate level degree a cumulative GPA of 2.0 or higher is required.

Grading Policy

- Letter grades are assigned for courses taken at a degree level.
- Grades are assigned by the instructor based upon examinations and other course work identified in the syllabus.
- The instructor reserves the right to change or modify the syllabus during the trimester. Any such changes will be announced.
- Grades are sent to the Registrar's Office for entry into the student's academic record.
- No grade is official until it is published in the student's academic record.
- Undergraduate and Graduate students attaining a D- (0.67 GPA) or better earn credit units for the course.
- Doctoral students attaining a C- (1.67 GPA) or better earn credit units for the seminar.
- Students may repeat a course (one time only) to improve a C or below.

Grading Criteria

Grade	Score	Percent	Rating
A	4.00	93-100	Excellent
A-	3.67	90-92.99	
B+	3.33	87-89.99	
B	3.00	83-86.99	Above average
B-	2.67	80-82.99	
C+	2.33	77-79.99	
C	2.00	73-76.99	Average
C-	1.67	70-72.99	Passing for Doctoral
D+	1.33	67-69.99	
D	1.00	63-66.99	
D-	0.67	60-62.99	Passing for Undergraduate and Graduate
F	0.00	0-59.99	Failure – No credit for course work
X			Dropped course by drop date (does not impact grade point average and will not appear in final transcript)
W			Withdrawal permitted after drop date until the midterm deadline (does not impact grade point average but does impact attempted credit and will appear on transcript)
WF	0.00		Withdrawal after the midterm deadline will be counted as an F in the computation of the grade point average
WP			Withdrawal after the midterm deadline while the student was passing the course at the time of withdrawal (does not impact grade point average but does impact attempted credit and will appear on transcript). Requires successful petition by student. Only administered for extraordinary circumstances and a limited number of times per program (see Withdrawal After Midterm Policy)
I			Incomplete (does not impact grade point average until completion or conversion to grade)
IP			In Progress – For graduate/doctoral projects spanning more than one trimester

Grade	Score	Percent	Rating
P			Pass – Satisfactory (does not impact GPA)
NP			Nonpass – Less than satisfactory (does not impact GPA)

Student Privacy

FERPA Statement

Student records are protected under the Family Educational Rights and Privacy Act (FERPA) of 1974. Faculty, staff, and student workers have access to education records for the sole purpose of performing their jobs professionally and responsibly. They have a responsibility to protect the confidentiality of education records in their possession, regardless of the medium in which the records are presented.

Student Privacy Policy

Education records are considered confidential and may not be released without the written consent of the student. School officials must protect the privacy of education records and not disclose personally identifiable information about a student or permit inspection of the student's records (by a third party) without his or her written consent. A Student Academic Record Release Authorization form may be obtained from the Registrar's Office.

Posting of education records (e.g., grades) using the student's name, student ID number, or any portion of the social security number violates FERPA. For example, it is inappropriate for instructors to display a group list of the grades for a particular test in a way that allows a student to identify another student's grade.

Student Identity

Identity Verification

Shiloh University has a responsibility to verify the identification of applicants and students. Considering the online learning nature of Shiloh University's programs, this will be done as part of the application process and on a periodic basis throughout students' studies.

Proctored Exams

A certain number of proctored exams and assignments are required throughout each program of study. The proctoring process is intended to assure that the

student who completes the proctored examination or assignment is the same person who enrolled in the prescribed program, and that the results will reflect the student's own knowledge and competence in accordance with stated educational objectives.

Student Conduct

Academic Integrity and Plagiarism

Students are encouraged and expected to perform at the highest level possible. This expectation encompasses academic honesty, disinclination to take shortcuts, and refusal to participate in any action that is commonly defined as cheating or plagiarism. Shiloh University considers all instances of academic fraud as serious academic misconduct. Cheating on assignments or tests violates academic integrity.

- To cheat on an assignment includes, but is not limited to, using materials or sources explicitly forbidden by the instructor (including the use of ideas and work of other students when forbidden) and assisting students in cheating as defined above.
- To cheat on an exam includes, but is not limited to, using books, notes, or other materials not explicitly permitted by the instructor when taking the exam; copying another student's work; using copies of examination material (whether stolen or accidentally obtained) in preparing for an examination when the instructor has not made these materials public by prior distribution; helping another student to cheat in any of the aforementioned ways.

Plagiarism is a serious academic offense. Plagiarism is defined as claiming original authorship of intellectual material produced by another person. It includes, but is not limited to, the following:

- Copying of passages from published or unpublished works of others into an assignment, paper, discussion posting, or thesis without proper referencing by citations, quotation marks, and bibliographic references
- Paraphrasing another person's ideas, theories, or opinions without proper referencing
- Using another person's graphics or pictures without proper referencing
- Submitting the same work to more than one course, unless prior permission to do so has been given in writing. If permission is given, the prior work must be cited in the new work.

Repeated cases of plagiarism or cheating may result in suspension or expulsion from the University.

Reporting Plagiarism

If the instructor suspects that plagiarism or cheating has occurred, the instructor will contact the student directly to discuss the incident, confirm whether there was plagiarism/cheating, and determine the course of action.

If the instructor determines that plagiarism or cheating has occurred,

- The instructor will provide a written notification to the student via the student's university email account.
 - The work in question will be assigned a grade of "F," or zero points.
 - The student will not be allowed to rewrite or resubmit work to compensate for grades assigned as a result of plagiarism or cheating.
- The instructor will provide a written incident report to the Registrar, who will notify the appropriate Academic Dean.
 - The report will include details of the incident along with a summary of related communication between the instructor and the student.
 - This documentation will become part of the student's permanent academic record.

Appealing a Decision

As a human community, we all make mistakes. Students at Shiloh University have, without fear of penalty or reprisal, the right to pursue an appeal of the academic decision. If the student disagrees with the instructor's decision and the student's concern is not resolved after communicating with the instructor, the student can:

- Appeal to the appropriate Academic Dean within two days of receiving a written notification from the instructor. The appeal shall be done in writing, via the Dean's university email account.
- The appeal must include (1) a summary of the incident and (2) the student's explanation of why the student disagrees with the instructor's determination.

The Academic Dean will review the student's appeal and notify the student, instructor and Registrar of one of the following possible decisions:

- Student has been cleared of suspicion. The student's assignment will be graded without any penalty related to plagiarism or cheating.
- Student has admitted guilt and will receive a zero or an "F" for the assignment.
- Student has admitted guilt and will redo the assignment with an appropriate penalty assessed.
- Student does not admit guilt and will be assessed an "F" for the entire course.

If the student disagrees with the Academic Dean's decision, the student can appeal to the Vice-President of Academics, following the same process as the appeal to the Academic Dean.

Code of Conduct

Shiloh University is a Christian school. As such, faculty, staff, and students are expected to uphold the University's statement of faith and to behave in a manner reflective of the Gospel of Christ.

Course Conduct and Etiquette

Academic engagement requires a commitment to respecting the opinions of others, remaining open minded to new perspectives, and consistently using personal values to guide decisions. This is not to say that all views are equal—nor that they are all valid. Nevertheless, the ability to thoughtfully and respectfully engage in differing viewpoints is an important aspect of academic growth.

The following netiquettes apply in discussion forum participation and all papers written for Shiloh University:

- If you feel the need to agree or disagree with the instructor, your classmates, or the course materials, do so respectfully by acknowledging the valid points in their arguments.
- Acknowledge that everyone is entitled to have his or her own perspective on the issue.
- Refrain from using the online classroom as your platform to advocate special causes.
- Avoid angry, sarcastic, or defensive tones. Instead, use a polite and indirect approach when addressing confronting remarks.

- Avoid judging people or their work, even if you strongly disagree with their position—remember that “with the judgment you pronounce you will be judged, and with the measure you use it will be measured to you” (Matt. 7:2).

In order to ensure that Shiloh University courses provide a safe and positive learning environment, students and faculty are expected to be respectful of each other. Any of the following may be grounds for formal warning and possible dismissal:

- Failure to maintain a respectful attitude in University courses and communications.
- Engaging in conduct that is deemed disruptive to the learning of others.
- Making defamatory statements that deliberately misrepresent others.
- Promotion of an attitude or lifestyle that is contrary to the Scriptures and the University’s Statement of Faith.

Harassment or Discrimination

Shiloh University is a multicultural community sharing the Christian affirmation of the absolute God-given worth and dignity of each individual. The affirmation is expressed in the policy of the University to forbid harassment or discrimination based on gender, race, color, national origin, ancestry, age, marital status, physical or mental handicap, disability, or military status.

The University affirms that racially-motivated acts of discrimination are contrary to the Christian faith. The University affirms that all forms of discrimination and harassment diminish the dignity and impede the academic freedom of members of the University community. The University is committed to providing and maintaining a positive learning and working environment, free of discrimination and harassment for all students, staff, faculty, and other members of the University community.

Sexual Harassment, Abuse, or Assault

It is Shiloh University’s policy to provide students and employees with an environment for learning and working that is free of sexual harassment. All students and employees are entitled to be treated with dignity and respect.

University administrators are responsible for assuring that effective measures are taken to implement this policy’s procedures. It is a violation of this policy for any member of the University to engage in verbal or physical sexual harassment. It is a violation of this policy for any member of the University community to make an intentionally false accusation of sexual harassment. Any person who has been accused of sexual harassment pursuant to the terms of this policy who retaliates

against his or her accuser in any manner will be charged with violating this policy as well.

Sexual Abuse and Assault Awareness

During Student Orientation, students will be provided with the following information regarding the prevention and reporting of Sexual Abuse and Assault.

What to do if You Are Assaulted

- Get to a place where you are safe from further attack.
- Call the police immediately. The police will help even if you choose not to prosecute.
- Call a friend or family member for support.
- Don't bathe or douche as this will be washing away valuable evidence.
- Get medical attention immediately. The primary reason is to check for physical injury. However, the medical examination also provides physical evidence for legal proceedings.
- Save the clothing you were wearing at the time of the assault.

Counseling and Education/Prevention

The following options are available for counseling as well for education and prevention information.

Iowa

Iowa Department of Public Health Your Life Iowa

<https://www.yourlifeiowa.org/>

(855) 581-8111

Iowa Coalition Against Sexual Assault

<http://www.iowacasa.org/>

Sexual Abuse Hotline: (800) 284-7821

Sexual Violence Prevention

<https://www.iowacasa.org/resources>

National

Rape, Abuse & Incest National Network (RAINN)

(800) 656 HOPE (4673)

Safety and Prevention

<https://www.rainn.org/safety-prevention>

Center for Changing our Campus Culture
Victim Services/Advocates
<http://changingourcampus.org/category/victim-services/>

University Responsibility:

Any member of the University community including students, faculty, or staff; who believes that he or she has experienced sexual assault or abuse or who witnesses what he or she believes to be sexual assault or abuse should contact the Vice President of Academics.

- At the request of the victim, the University will assist in notifying the appropriate law enforcement agency.
- The University is obligated to notify the local police department anytime it becomes aware of an incident involving sexual abuse or assault.
- The University will work with local agencies to provide support services and counseling for the victim of the assault or abuse.
- The University will investigate all assault complaints and resolve them in accordance with University policy.
- After review of the information resulting from the investigation, the Vice President of Academics will decide upon the appropriate action to be taken from an academic standpoint.
- Specific details regarding any action to be taken against the individual who was the objective of the assault or abuse complaint will remain confidential.

Failure on the part of the any member of the University faculty or staff to report a complaint to the Vice President of Academics will result in disciplinary action up to and including termination.

Employee Disciplinary procedures:

- No disciplinary actions will be rendered until a thorough investigation of the alleged offense has been completed.
- Violations of laws and University policies and regulations regarding rape or sexual offenses will be subject to prosecution through both legal and civil authorities, and the appropriate employee disciplinary procedures. The range of university penalties shall include but are not limited to one or more of the following: counseling, reprimand, suspension, or termination.
- Employees accused of rape or a sexual offense are entitled to avail themselves of the appropriate grievance process for their category of employment. Information on grievance processes is available from the

Human Resources Office. The university procedures guarantee that both the accuser and the accused shall be informed of the disposition of the sexual assault complaint, the accuser and the accused will be treated with dignity, courtesy, and professionalism, and that while the offense must be reported according to federal reporting mandates and Iowa law, the victim's right to choose the course of action to be or not to be taken will be upheld.

Definitions:

Work, for the purposes of this policy, means employment-related activities carried out by University employees and University-sponsored activities carried out by volunteers.

Member of the University community means student or employee or an alumnus or volunteer involved in any University-sponsored activity.

Sexual Assault or Abuse is defined as unwelcome and unsolicited conduct of a physical sexual nature by a member of the University community of the opposite sex or same sex. It may include the following:

- Date Rape
- Acquaintance rape
- Forcible sexual offenses
- Non-forcible sexual offences
- Offensive or abusive physical sexual contact

Non-Academic Dismissal

Individuals who violate the University's stated Code of Conduct will be disciplined and potentially subjected to further corrective action up to and including termination or expulsion. Therefore, Shiloh University expects that all relationships among students, staff, faculty, and other members of the University community will be free of discrimination and harassment.

Complaints/Grievances

Administrative or Academic Grievances

Shiloh University encourages any member of the University community, including students, faculty or staff, who has a formal complaint or a grievance to first direct his or her complaint or grievance to the faculty, staff, or administrator involved.

Should the complaint or grievance not be resolved at that point, or should the member not feel comfortable directing the complaint or grievance to the person

involved, then the individual with the complaint or grievance should complete a [General Complaint/Grievance Form](#). Submit academic grievances to the Vice President of Academics and administrative grievances to the President.

The University will respond to the individual filing the complaint within 30 days of receiving the completed form.

Harassment or Discrimination Grievances

Any member of the University community, including students, faculty or staff who believes that he or she has experienced discrimination or sexual harassment or who witnesses what he or she believes to be discrimination or sexual harassment should contact the President of the University.

Filing Grievances with Outside Organizations

If an individual feels that the grievance has not been resolved after following the University grievance process, he or she may appeal the grievance to the appropriate external agency.

Accreditation

The University is accredited by the Distance Education Accrediting Commission (DEAC) and is therefore obligated to follow all standards and responsibilities of accredited status. Any individual who believes that Shiloh University is noncompliant with DEAC standards and/or procedures may file a complaint form through [DEAC's complaint process form](#).

Consumer Protection

Students who feel their rights as consumers of higher education have been violated, or that the University has conducted itself in a manner that is not supportive of their educational experience, must register their complaints with the Iowa College Student Aid Commission (ICSAC). ICSAC is the state agency responsible for licensing the University's courses and programs for Iowa residents as well as residents of all SARA-Compact participant states. For information on Shiloh University's authority to operate in each state, refer to the University's [State Licensure Information](#) summary.

Complaints should be submitted to the Iowa College Student Aid Commission (address below) via their [Student Complaint Form](#).

Iowa College Student Aid Commission
475 SW 5th St., Suite D
Des Moines, IA 50309
Phone: (877) 272-4456, option 4

Family Education Rights and Privacy Act (FERPA)

It is the intent of Shiloh University to fully comply with the guidelines established by the Family Education Rights and Privacy Act (FERPA). Students are encouraged to report any of the following violations:

- **Access to Student Records**
The University has failed to comply with his or her request for access to education records.
- **Amendment of Student Records**
The University has failed to respond to his or her request for amendment of inaccurate information in education records or has failed to offer the student an opportunity for a hearing on the matter.
- **Disclosure of Records**
The University has improperly disclosed personally identifiable information from his or her education record to a third party.

Grievances involving an alleged University violation of FERPA are to be reported to the Family Policy Compliance Office. An eligible student may obtain a complaint form by calling (202) 260-3887. Once the form has been completed, it is to be mailed to Family Policy Compliance Office, U.S. Department of education, 400 Maryland Avenue, SW, Washington DC 20202-8520.

Federal Student Aid

If an individual wishes to submit a complaint about the University administration of federal student aid programs, including misrepresentation of facts about the school or the school's recruitment and marketing activities, the student may do so through the **Federal Student Aid Feedback system**.

Military Tuition Assistance & Veterans Affairs (GI Bill)

Any service members, veterans, spouses, and other family members of military students wishing to submit a complaint about the University administration of military or veteran aid programs, or a possible violation of the Principles of Excellence established by Executive Order 13607, they may do so through the **Postsecondary Education Complaint System (PECS)**.

Student Services

Shiloh University strives to provide comprehensive student services from orientation and course registration to graduation. Here are some ways students are supported throughout their programs, both inside and outside their courses.

Orientation

New students at Shiloh University are required to complete an Online Orientation to be completed by the end of the student's first trimester of enrollment. The orientation is not a credit-bearing course but must be completed by the end of the first trimester. The Registrar will confirm the completion of the orientation before allowing ongoing enrollment (i.e. the next trimester). Each student will be alerted to the requirement in the admission process and in the Student Information Center in the online classroom. The orientation includes an introductory video, from the Vice President of Academics, welcoming students to the university, pointing out the resources available to them (library, writing center, and student information center), and emphasizing their importance. The orientation also addresses keys to student success.

Advising Services

Student Services begin with a comprehensive orientation to the resources and support services available to students throughout their program of study. Academic Advisors make regular connections with students throughout the program to answer questions, provide guidance in course progress, and discuss how courses and projects can best meet student educational and vocational goals.

Shiloh University does not guarantee job placement or provide job placement services, but advisors are passionate about helping students find application for their studies in their personal lives and communities.

Instructor Services

University instructors strive to provide a meaningful educational experience in every course. Faculty members are not only knowledgeable in their fields of expertise, but they draw on invaluable practical experience in order to impart the subject matter with real-world application. Instructors are active in course discussions, provide individualized feedback on written assignments, and are always available for course-related student assistance.

Administrative Services

From the application process to graduation planning, the administrative staff is determined that students have seamless support. The registrar's office and admissions staff are always available to answer questions and online course

technology support is available. Students also have access to the e-Library and Writing Center.

Disability Accommodation Services

Shiloh University is committed to providing accessible education whenever possible to the disabled community. The University website and online classroom both support audio/visual assistance tools and other accessibility needs in accordance with Web Content Accessibility Guidelines (standard 2.0, Level AA). Any accessibility related issues with the University website or online classroom should be communicated to Student Services (student-services@shilohuniversity.edu).

If a student feels he or she needs additional accommodations, Shiloh University is happy to meet these requests whenever reasonably possible. Students requesting accommodation must complete an **Accommodation Request Form** and submit it to Student Services (student-services@shilohuniversity.edu) in accordance with the University Disability Policy. After review, the Student Services Coordinator will work with the student to establish an accommodation plan to best meet his or her need. This plan will then be communicated to the student's instructor(s) on a trimester basis.

Change of Contact Information

In order for Shiloh University to assist students adequately it is important that students provide current and accurate contact information. Students can make appropriate changes to their contact information including residing address, phone number, email, and other information in **MySU**. Alumni can update their information by sending an email with their previous and new contact information to **registrar@shilohuniversity.edu**.

Student ID Cards

Student ID cards are issued by request only. Students can submit their request by sending an email to **registrar@shilohuniversity.edu**.

Graduation Ceremony

Graduating students are encouraged to attend the University's annual commencement ceremony, but attendance is not a requirement for graduation. Commencement is typically held annually in late June. Graduating students are notified of the graduation details via email and a letter in the months leading up to the ceremony. The letter includes instructions on how to prepare for the ceremony and other pertinent details. Graduates will be notified of fees that will be applied to the student's account based on his or her choice of regalia rental, diploma printing fees, and other graduation-related expenses.

COURSES

Undergraduate Courses

Biblical Languages

BL 301 – Biblical Hebrew 1 – 4 units

An introductory course to *Biblical Hebrew*. Students will gain a basic understanding of grammar, syntax, and vocabulary. The course focuses on learning and pronouncing the alphabet, vowels, different parts of speech, nouns and verb inflectional forms, and building vocabulary. It provides the necessary foundation for developing skills needed to read, understand, and interpret Classical Hebrew Scriptures. Having the ability to read the Hebrew Bible will enhance knowledge of Hebraic culture, reinforce and further knowledge of other religious disciplines, increase knowledge of student's own language, enhance personal devotion, serve as a useful tool for the study of other Hebraic texts, and allow for an informed and powerful teaching and preaching ministry.

BL 302 – Biblical Hebrew 2 – 4 units

(Prereq: BL 301)

Biblical Hebrew 2 is a continuation of the introduction to Biblical Hebrew 1. The second level launches the student into a solid reading and understanding of elementary Biblical Hebrew. It empowers the learner to read and translate simple Hebrew Scriptures. The course will enhance and deepen the knowledge gained in the first course, increasing both the vocabulary and the understanding of the grammar, morphology, and syntax. Emphasis is given to building new vocabulary and learning new noun and verb inflectional forms in the remaining Hebrew stems. Additional elements of Hebrew grammar are studied through reading Scriptures, writing short sentences, and speaking exercises. The course provides additional necessary foundations for developing the skills needed to read and translate the Hebrew Bible, enhance personal devotion, and allow for stronger and effective teaching and preaching ministry.

BL 303 – Biblical Greek 1 – 4 units

The goal of *Greek 1 and 2* is to equip students with a basic working knowledge of the Koine Greek. An understanding of Biblical Greek will be a valuable tool in your personal study of God's word in your ministry. The course will present an introduction to Koine Greek, with an emphasis on grammar, syntax, and vocabulary as used in the New Testament. Introduction to Biblical Greek is a 2-trimester course. Both trimesters are required to be taken consecutively.

BL 304 – Biblical Greek 2 – 4 units

(Prereq: BL 303)

The goal of *Greek 1 and 2* is to equip students with a basic working knowledge of the Koine Greek. An understanding of Biblical Greek will be a valuable tool in your personal study of God's word in your ministry. The course will present an introduction to Koine Greek, with an emphasis on grammar, syntax, and vocabulary as used in the New Testament. Introduction to Biblical Greek is a 2-trimester course. Both trimesters are required to be taken consecutively.

Business/Management**BS 207 – Personal Finance – 3 units**

(Prereq: GS 110)

Personal Finance is an introductory finance course where students will learn basic principles of economics and best practices for managing their own finances. Students learn core skills in: money management, creating budgets, developing long-term financial plans to meet their goals, the use of credit, investments, and making overall responsible choices about income and expenses.

BS 301 – Introduction to Business – 3 units

(Prereq: GS 110)

This course provides an overview of the functional areas of business, including operations management, human resources management, marketing, accounting, finance, and information technology. Other areas covered include forms of business, ethics & Biblical principles, entrepreneurship, economics, globalization and business law.

BS 302 – Principles of Management – 3 units

(Prereq: GS 111)

Principles of Management introduces basic management concepts, principles and practices, along with their application in organizational situations. This course will integrate contemporary management issues with the traditional management functions of planning, organizing, leading and controlling. Topics include the history of management, organizational structure and culture, ethics and social responsibility; managing teams, human resources, communication, information systems, and organizational change

BS 313 – Coaching and Mentoring for Business – 3 units

(Prereq: GS 111)

Coaching and Mentoring for Business focuses on transformation through listening, coaching and mentoring within the realm of business. Coaching and

mentoring are such prevalent practices in business, education, and health organizations that workers are likely to find themselves acting as mentor/coach or having a mentor/coach. Coaching theory and skills will be presented through the *Co-Active Coaching* model that helped define professional coaching. Students will become familiar with practical tools to design and manage formal mentoring partnerships. The main goal of the course is to equip students with the knowledge and skills to make the most of coaching and mentoring relationships.

Church History

CH 301 – Survey of Church History – 3 units

(Prereq: GS 111)

Survey of Church History surveys the history of the Christian Church from the Apostolic Age to the present. The student will learn about the key persons, issues, and events of each age of the church; discover the impact these persons and events had on each other; and identify their impact on the church of today. In addition, the student will examine the influence of the Holy Spirit in the history of the Christian Church.

CH 304 –Spiritual Outpourings and Revival – 3 units

(Prereq: GS 111)

Spiritual Outpourings and Revival gives students an overview of the spiritual outpourings and revivals in North America and the world during the 20th century. The course traces three of the major revivals of the past century. The student will learn about the background, people, places, and events that surrounded these revivals, and discover the continuing impact of these revivals on Christianity. This course uses the study of the past to provide a foundation for the present.

CH 402 – Readings in Christian Thought – 3 units

(Prereq: CH 301, TH 302)

Readings in Christian Thought spans from the New Testament era to the present. It is a study of fundamental Christian doctrines, how they began, and how they evolved into modern theological thought. The course will include an in-depth study of the theologians who developed these doctrines, beginning with the post-apostolic fathers and ending with modern theologians up to the current day. In addition, the students will have an opportunity to examine their own theology and discover the sources of some of their own thinking and beliefs. One goal of this course is to help the students understand and articulate how these doctrines enable Christians of all faiths to come together and speak a common language.

General Studies

GS 110 – English Composition 1 – 3 units

English Composition 1 focuses on the rhetorical modes of *narration, description, compare and contrast, causal analysis, and argumentation*. Students will learn how to create a clear thesis statement that is well-supported with documented research and evidence from the text. They will also analyze literature, compile evidence from research, and argue effectively for a convincing interpretation of various course materials. Through using the writing process, students will create multiple drafts and learn to apply revision strategies that make their writing clear and direct. Finally, students will create reflective portfolios that analyze their growth as writers throughout the course.

GS 111 – English Composition 2 – 3 units (Prereq: GS 110)

English Composition 2 builds on the fundamental writing skills acquired in GS110 English Composition 1. Students learn to analyze, evaluate, and conduct an inquiry into a variety of literary rhetorical techniques. Emphasis is on developing the fundamentals of writing thesis-centered prose appropriate to college-level academic discourse through all assignments. The Turabian documentation style is utilized throughout this course.

GS 117 – Principles of Speech – 3 units

Principles of Speech will provide students with the opportunity to develop critical listening and effective speaking skills. This course provides basic instruction on different types of speeches, vocal delivery skills, various organizational patterns, and other principles that will guide students in the preparation of effective speeches. In addition, this course emphasizes the importance of being an ethical and responsible public speaker.

GS 121 – Practical Mathematics – 3 units

Practical Mathematics is an introductory course. The goal of this course is to develop conceptual understanding and lay a general foundation for everyday mathematics. Students investigate various business applications of sales and markup, real estate investment, purchasing a car, geometric concepts, and beginning algebra. This course satisfies the liberal arts mathematics requirement for graduation but is not designed for mathematics majors or those needing higher levels of mathematics content.

GS 251 – Your Christian Vocation – 3 units*(Prereq: GS 111)*

Your Christian Vocation provides the student with the opportunity to practice the knowledge, skills, and abilities learned as well as the Christian worldview received, in a practical context. This course attempts to expose the students to practical concepts related to effectively expressing one's Christianity in a vocational setting.

History**HI 201 – Western Civilization 1 – 3 units***(Prereq: GS 111)*

Western Civilization 1 will cover history from the western perspective beginning with the first civilizations up to 1740 A.D. It will focus on the interactions of people and countries and how their interactions were influenced by their understanding of God. It will also explore the advancements in life, technology, and science, and how these advancements caused changes in society, in government, conflicts between nations, and periodically war.

HI 202 – Western Civilization 2 – 3 units*(Prereq: HI 201)*

Western Civilization 2 will cover history from the Industrial Revolution of the mid 1700's to the present-day emergence of the New Europe in 2012. It will focus on the interactions of people and countries and how their interactions were influenced by their understanding of God. It will also explore the advancements in life, technology, and science, and how these advancements caused changes in society, in government, conflicts between nations, and periodically war.

This course will also address some important questions: What role has Christianity and religion played in Western Civilization, and how would it be different without them? Who were the influential men and women in this history and what impact did they have? How has man's view of God affected his relationship within his own society and with other societies? What's our role today? How do we relate the historical with the present?

HI 211 – History of Christianity in the U.S. – 3 units*(Prereq: GS 111)*

History of Christianity in the United States is designed to provide a broad overview of how Christianity developed in this nation and what affect it has had on the country's politics, economics, and society. The students will also study the significance of God's role in shaping the destiny of the United States. This course

does not attempt to examine other religions that have had an impact on this country.

HI 220 – World Religions – 3 units

(Prereq: GS 110)

World Religions provides an introduction to the academic study of major teachings, beliefs and devotional practices of religions around the world. Students will develop the ability to think critically about conflicting religious claims and gain knowledge of the history and culture of several major religious traditions. The course also deals with some of the essential differences and similarities which exist among each religious tradition, and points to the uniqueness of each of them.

HI 221 – Introduction to Islam – 3 units

(Prereq: GS 111)

Introduction to Islam will present a historical, cultural, and religious view of one of the world's largest religions. It will also present a Christian perspective to this study by highlighting key differences between Christianity and Islam, and by providing a non-traditional look at the roots and fruit of this religious and political movement.

Humanities

HU 201 – History of Music in the Church – 3 units

(Prereq: GS 111)

History of Music in the Church will examine how our ancestors of faith in both the Old and New Testaments used music in their worship. We will research how music of the early church would have been adapted to the times of extreme persecution and then evolved after the 4th century when the melodies we call chant were finally collected, codified, and franchised to the churches in the 4th and 5th centuries. We will study the sources of single melody chants in the liturgy of the Mass; trace its evolution into two, three, and even more melodies being sung simultaneously; and look at the beginnings of music notation. Students will explore the musical diversities created by the Reformation and Counter-Reformation: from the Lutheran Chorales to metrical psalm setting; from the cantatas of Bach to English hymn settings; from the oratorios of Handel to spirituals and revival tunes; and from the organ musings of Olivier Messiaen to the pop/rock influenced praise music of today. We will also touch on the music used in the churches of the near East, Russia and Africa. Assigned listening examples corresponding with each week's readings provide musical context, and, of course, students will learn and employ the vocabulary needed to describe and discuss the Church's music used throughout the ages.

HU 202 – Introduction to World Music – 3 units*(Prereq: GS 110)*

Introduction to World Music provides an introduction to various styles, organizational patterns, and other topics related to understanding music across the globe. Students will learn to identify and gain an appreciation for the music of many countries. This course will provide students with the opportunity to practice and apply valuable critical listening and effective analyzing skills.

HU 203 – Music Theory and Musicianship 1 – 3 units

Music Theory and Musicianship 1 is for everyone who desires the ability to decipher both the written and auditory worlds of music. Because it covers everything from basic pitch and rhythmic notation to diatonic and secondary 7th chords, the guitar player will gain insight into the “whys” and “hows” of chord construction. The pianist will gain the confidence to leave the constriction of the written page and soar into the world of improvisation. Vocalists will build a foundation of invaluable musicianship skills. Indeed, all instrumentalists will benefit from an awareness of their part in triadic harmony.

HU 204 – Music Theory and Musicianship 2 – 3 units*(Prereq: HU 203)*

Music Theory and Musicianship 2 will build on the knowledge acquired in the first music theory trimester class, i.e. the student’s ability to recognize and analyze both visually and aurally the building blocks of Common Practice musical compositions. This class will begin to put these building blocks together by covering the whys, hows, and wherefores of four-part vocal writing, and putting pencil to paper to master the rules of contrapuntal writing. The student will continue to work on ear training skills, sight singing, notating ever more complex rhythmic and melodic dictations, and aurally recognizing and describing the constituent parts of a variety of musical compositions.

HU 210 – Introduction to Literature – 3 units*(Prereq: GS 111)*

Introduction to Literature introduces students to the literary genres of poetry, fiction, and drama while acquainting them with theoretical tools and frameworks for interpreting literature. We will also identify and analyze central elements of each literary genre and discuss the importance of literature as a unique means of comprehending and conveying human experience, past and present.

HU 211 – Reading the Bible as Literature – 3 units

Reading the Bible as Literature gives the student the opportunity to read through the Bible from Genesis to Revelation with minimal focus on doctrine or detailed analysis. The primary text for this course is the Bible. However, Ryken's Bible Handbook by Leland Ryken, Philip Ryken, and James Wilhoit provides background for each of the Bible books and give tips for reading. Ryken's Handbook also adds an extra dimension to the course by highlighting the variety of literary genres used in the Scriptures.

Jewish Studies**JS 301 – Exploring Jewish Prayer, Practices, and Thought – 3 units**

(Prereq: GS 110)

Exploring Jewish Prayer, Practices, and Thought is a serious attempt to provide students with a broad understanding and appreciation of Jewish Law, Jewish Prayer, and Jewish Ethics. Using a varied selection of books, the course follows the weekly Torah Readings, enabling participants to experience in real time the Jewish calendar.

JS 303 - Jewish Foundations of Christianity – 3 units

(Prereq: OT 301)

Jewish Foundations of Christianity examines an unexplored, misunderstood, yet vital subject. Christianity is deeply rooted in the Jewish religion, culture, and history. The course seeks to enhance participants' understanding of the emergence and development of Christianity from Judaism; the complex relationship between the two religions, and several major concepts in Jewish heritage that influenced the life of the early church. The course explores the history of Judaism during the Second Temple period, the Abrahamic covenant and its relation to the New Testament and the early church. Major theological conflicts of Jesus and the early church with Judaism, the faith and life of the first Messianic Jews, and Jewish religious celebrations preserved by the church will be discussed as well.

JS 311 – Second Temple Judaism – 3 units

(Prereq: GS 111, OT 301)

Second Temple Judaism will explore the history and literature of the Second Temple Judaism within the context of changing political powers (516 BCE–70 CE). The students will examine the theological diversity of Second Temple Judaism as reflected in the primary sources, including Apocrypha and pseudepigrapha, Philo, the Dead Sea Scrolls, Josephus Flavius, apocalyptic texts, sapiential literature, and proto-rabbinic corpora. The primary readings will be

analyzed with the aid of contemporary tools and methodologies. This course will also discuss the Jewish framework of the New Testament and its reflection of early Jewish customs and beliefs.

Mentored Ministry

MM 401 – Mentored Ministry– 3 units

(Prereq: GS 111, BABP Major only, 90 units completed)

The *Mentored Ministry* course provides an apprenticeship experience for students to serve in a focused area of ministry. They will interact with a mentor who will direct, encourage, and evaluate their activities as they minister in real life situations. This training allows for students to apply what they have learned at the University, and to draw on the principles taught in their biblical, theological, and ministry practice studies. The students will explore and write about the practice of mentoring in the Scriptures. Student will also write a paper that reflects on their mentoring experiences and on what they have learned in their studies. The reports and papers submitted appropriately reflect the graduate level of this course.

Ministry Studies

MT 301 – Spiritual Formation – 3 units

(Prereq: GS 111)

Spiritual Formation presents a study of various spiritual disciplines that help foster the spiritual formation of a Christian believer. Each discipline will be studied through the lens of the Scriptures, the course textbook by Richard Foster, *Celebration of Discipline*, and additional readings that provide a strong foundation for spiritual formation. While the disciplines in themselves are not an end result, they can facilitate an exposure to God that brings transformation and spiritual maturity.

MT 305 – Introduction to Biblical Interpretation – 3 units

(Prereq: GS 111)

Introduction to Biblical Interpretation provides an overview of the historical and cultural background and the literary genres of the Bible as a foundation for the study of Scripture. The student will study the integration of history, literature, and theology to ensure a proper interpretation of the Bible. The student will gain insights into the various genres of Old and New Testament literature and the best

guidelines to interpret each type. This course will explore various applications of these truths.

MT 309 – Missions and Evangelism – 3 units

(Prereq: GS 111)

Missions and Evangelism offers a dual focus. It begins with a study of how the Great Commission (Matt. 28:16-20) to the Christian Church has been viewed and fulfilled throughout history. This course covers a broad sweep of missionary and evangelistic outreach in church history, from the Early Church to modern day churches. For several weeks it focuses on missionary-eras and particularly on the life and work of specific missionaries and evangelists. The course concludes with a series of studies concerning the necessity for and practicalities of evangelism. Through these studies, students are guided to find their belief and expression in fulfilling the Great Commission in this day.

MT 310 – Divine Healing and Miracles – 3 units

(Prereq: GS 111)

Divine Healing and Miracles will address the history, teachings and accounts, and application of divine healing and miracles found in the Scriptures. The student will explore the workings of these gifts throughout the history of the Church; and examine the purpose, motivation, and process for these divine gifts.

MT 311 – Principles of Spiritual Care – 3 units

(Prereq: GS 111)

Principles of Spiritual Care provides a biblical Trinitarian foundation for Christian counseling and ministry. It explores the “why” behind the “what” and “how.” This course will explore how the understanding of God as a “being in relations” impacts spiritual care and ministry. This course will develop a theological basis for spiritual care.

MT 313 – Practical Crisis Counseling – 3 units

(Prereq: GS 110)

Practical Crisis Counseling will present some of the basic historical, theological, spiritual, and practical foundations for crisis counseling. The functional, pragmatic, and philosophical aspects of crisis counseling will be covered as well. This class will be focused on the practical application of learned principles and behavior in the participant’s unique situations. The goal is that students will gain real-life application in local church and other ministry settings.

MT 406 – Homiletics – 3 units

(Prereq: GS 111)

Homiletics is a course designed to teach the principles of developing and delivering anointed expository sermons. The practical goal of this course is to familiarize students with the principles involved in each step of developing and delivering an expository message; from prayerfully looking to the Holy Spirit for the initial selection of a text, through the development of a main idea, preparing an outline and draft of the sermon, to the oral delivery of the message God is giving.

MT 407 – Biblical Hermeneutics – 3 units

(Prereq: GS 111, MT 305)

Biblical Hermeneutics is the study of the process of interpreting the Bible. The student will study and practice the use of historical context, cultural context, literary context, and biblical context, as well as the role of original languages in the interpretation of the Bible. The student will also be introduced to the history of biblical hermeneutics and other contemporary approaches to the subject.

MT 412 – Biblical Curriculum Development – 3 units

(Prereq: GS 111, MT 305)

Biblical Curriculum Development guides the student in planning a series of Bible studies and sermons. The student will study principles of effective teaching, including planning, preparation and presentation. The course will present opportunities to prepare inductive and deductive study outlines. The student will learn how to identify the “big idea” of an individual study or series of lessons, and how to develop content around that idea. For a series of lessons or sermons the student will identify the topic, goal, objectives, and lesson outlines.

MT 414 – Pastoral Counseling for Recovery and Restoration – 3 units

(Prereq: GS111)

Pastoral Counseling for Recovery and Restoration will introduce the student to pastoral support in the pursuit of recovery related to relation-based issues for individuals, relationships, and those coping with life’s challenges. We will begin to explore what it means to be created as persons in relationship, and explore how dysfunction arises from several factors, including a lack of understanding, trauma, loss, pain, or self-medication. We will survey the symptoms of relational breakdowns as they present themselves in a variety of addictions, divorces, and family breakdowns. We will attempt to articulate what a healthy relationship entails, how it becomes dysfunctional, and explore first steps towards recovery and support. This course explores beyond the objective study of a subject. It will require self-reflection, empathetic engagement with other persons, and an honest

and vulnerable investigation of what it means to understand yourself and others in the midst of challenging relationships.

*This course has a specific pre-enrollment requirement.

New Testament

NT 301 – Introduction to the New Testament – 3 units

Introduction to the New Testament is a study of the background, content, and basic themes presented in the New Testament documents. Our purpose is to come to an understanding of the message of the New Testament that will provide a basis for personal growth and an ability to explain the Scriptures to others. We will become familiar with the main themes of each of the books of the New Testament. In addition, woven into the class is our study of important background issues (authorship, dating, etc.), theological themes, and methodologies and applications of each book's concepts to the 21st century.

NT 309 - Background of the New Testament- 3 units

(Prereq: NT 301)

Background of the New Testament will focus on Jewish, Greek, and Roman life - the three major cultures that combine and clash in the New Testament setting. The course will provide the student with a big picture view of the complex world in which the church was born. With this goal in mind, the student will examine the historical, religious, philosophical, political, social, literary, and geographical contexts of the first century.

NT 310 – The Formation of the New Testament – 3 units

(Prereq: NT 301)

The Formation of the New Testament is a course that will introduce the student to the literary background of New Testament times, present an understanding of the Bible as the Word of God, and give an overview of the Old and New Testaments and how they fit together as a unified book. The course will cover the various forms of biblical/textual criticism, and the process that took place to choose which books got into the New Testament canon and which ones were rejected. The student will discover how the books of the Bible came together in the form recognized today.

NT 311 - The Early Church in Jerusalem – 3 units

(Prereq: NT 301)

The Early Church in Jerusalem will provide the student with a big picture view of the birth of the Christian church of the first century. It covers events from the death of Jesus until the destruction of the Temple in AD 70. Different aspects of

Rome and Jerusalem in the first century will be addressed. Topics covered will include politics, leadership, history, writing, religion, and community. The students will discuss the impact of the Day of Pentecost on the church in Jerusalem and compare and contrast lifestyles of the Jews and the Christians.

NT 313 - Jewish Background of the Parables – 3 units
(Prereq: OT 301)

Jewish Background of the Parables offers a study of the parables of Jesus in the Synoptic Gospels and early non-canonical literature from a Jewish literary and historical perspective. Special attention is given to parallel parables in the Hebrew Bible and rabbinical literature. This course also surveys different methods of interpreting Jesus's parables. Then a free model which draws on the best insights of each method is applied to each parable in the Gospels. Conclusions are drawn concerning the theology and significance of Jesus's teaching with consideration given to present day application.

NT 404 - The Gospels / The Life of Christ – 3 units
(Prereq: GS 111, NT 301)

The Gospels / The Life of Christ introduces the student to the four canonical Gospels as well as to the historical Jesus. The course materials include substantial attention to significant arguments, theories, and paradigms of Gospel scholarship.

NT 424 - The Life and Letters of Paul – 3 units
(Prereq: GS 111, NT 301)

The Life and Letters of Paul introduces the student to the life, letters, and theology of the apostle Paul. The basic contours of Paul's life will be studied to help better frame his writings and theology. Each of Paul's letters will be examined in the light of historical context/issues that assist in the interpretation of the letter.

NT 450 - New Testament Studies Capstone – 3 units
(Prereq: NT 301)

New Testament Studies Capstone requires students in the Bachelor of Arts New Testament Studies Program to integrate their various courses of study by demonstrating the competencies addressed in the program outcomes. They will develop deeper understanding of the writings that make up the New Testament, their message, the historical and cultural backgrounds that they were written in, their Jewish Foundations, and the worldview by which we live and apply the writings today.

Old Testament

OT 301 – Introduction to the Old Testament – 3 units

Introduction to the Old Testament is a study of the background, content, and basic themes presented in the Old Testament documents. The purpose of this course is to help the student interact with the message of the Old Testament as a basis for personal growth; and to give the student an ability to explain the Scriptures to others. We will become familiar with the main themes of each of the books of the Old Testament. Woven into the class is a study of important background issues, and theological themes. These include the role of archeology in the study of the Old Testament, the geographical importance of the land of Israel, the role of covenant in the story of the nation of Israel, and the preparation of the world for the coming of Jesus the King.

OT 302 – Historical Geography of Israel – 3 units

(Prereq: GS 111)

In *Historical Geography of Israel* the students will learn about the geographic regions of Israel and how the geography affected the lives of peoples who lived there in biblical times. The student will study the context of the surrounding regions and civilizations that played a huge role in the history of the Promised Land. There will also be opportunity to apply historical and geographical information to selected biblical texts and stories.

Pastoral Leadership

PL 401 – Foundations of Liturgy – 3 units

(Prereq: GS 111)

Foundations of Liturgy will cover the practices of a church for public worship. The student will gain a comprehensive view of the scriptural principles involved in Christian liturgical practices historically and today. The course begins with a study of the New Testament Church gatherings. Using Old Testament examples and New Testament teaching, the student will proceed to analyze the basic elements of church gatherings, as well as principles and keys for leading congregants in a service. The student will be provided with practical, Spirit-led guidelines. Students will be coached in simple applications of these principles.

These topics are studied primarily via the lens of the Scriptures, the course textbooks, and readings from selected practitioners.

PL 405 – Relational Church Planting and Growth – 3 units

(Prereq: GS111)

Relational Church Planting and Growth examines the dynamics of church planting, development, and growth from a relational model which honors the biblical/theological foundations of the apostolic Church, while learning to exegete the congregation, community and culture in the context of the Lord's kingdom mandate. Attention is given to relational-missional approaches of developing, sending, and serving which may assist in improving multi-generational connections between the life of the Church and its changing context.

PL 410 – Stewardship and Administration – 3 units

(Prereq: GS 111)

Stewardship and Administration will guide the student through an analysis of the qualities of an effective leader and the requirement of faithful stewardship in the church. Topics covered in this course include leadership, delegation, administration, stewardship, church finances, church records, and risk management.

PL 412 – Church Law – 3 units

(Prereq: GS 111)

Church Law allows the student to discover why it is important to have a basic understanding of the law as it pertains to a church and its ministry. The impact of the law continues to grow, and the laws continue to change on a regular basis. In this course the student will study how the constitution, federal laws, and state laws affect a church. While a complete study of the law is well beyond the scope of this course, the course materials will provide a foundation for understanding how to conduct church affairs in today's legal environment. Such an understanding will assist in avoiding an inadvertent violation of the law, as well as allowing the church and its ministers to take advantage of the opportunities and protections that the law provides. It will also provide a framework for knowing when to seek professional advice, and for understanding the answers.

PL 422 – Spiritual Worship Leadership – 3 units

Spiritual Worship Leadership will deepen your revelation about what the Father is seeking from true worshippers. Here are some questions and concepts with which you will wrestle. What is worship? What is spirit? Are praise and worship the same? What is prophesy? What is singing in the Spirit? What is a gift ministry? What is a directed service? What is a service keynote? How do you

choose repertoire? How do you keep ruts out of rituals? Are your congregants' audiences or participants? How can you encourage untrained singers to participate? How do you convey musical meaning? How can you create an effective singing space? How can we better understand the holistic nature of our congregational life, our individual devotions, and all else we do?

Science (Natural)

SC 201 – Introduction to Life Science – 3 units

The *Introduction to Life Science*, designed for non-science majors, will give the student a broad overview of biology. At the end of the course, the student should be able to explain how living things function on the molecular, cellular, genetic, and organismal level, and how they interact with each other and the environment. The student will be able to use methods of scientific inquiry to address fundamental questions in biology and relate biological concepts to their everyday lives. They will critically analyze and present topics on human health and disease, and intelligently discuss ethical and social implications of human activities on biological systems.

SC 202 – Introduction to Health Science – 3 units

Introduction to Health Science is a unique new approach to studying the foundations of health, which includes the study of food and lifestyle. Our health is strongly correlated with what we eat, the quality of our food, and how we live. Lessons include compelling media presentations that support what is being taught, all within the context of cutting-edge science and concepts on the frontier of health research. We will journey through food addiction, food's influence on our genetics, the global war over food supplies, sustainable farming, a new approach to chronic disease, and other important topics. This course is just the beginning of a search for the truth about diet, lifestyle, healing, and disease. You should leave this class empowered to make significant changes in your lifestyle. To life!

SC 203 – Environmental Science – 3 units

(Prereq: GS 111)

Environmental Science will delve into topics such as environmental ethics, environment stewardship, pesticide use and organic farming, climate change, waste and pollution management, alternative energy, and much more.

Social Science**SS 201 – Introduction to Psychology – 3 units***(Prereq: GS 111)*

This course will serve as an overview of the major fields within psychology with an emphasis on developing an understanding of psychology as the science of human thought and behavior.

Introduction to Psychology will introduce the student to the theories, research, and applications within the following areas of psychology: biological psychology, developmental psychology, sensation and perception, learning and memory, cognition and intelligence, motivation and emotion, stress and health, personality, social psychology, psychological disorders, and treatments. In each area, the process of scientific inquiry will be emphasized. Students will be encouraged through their reading and various assignments to critically evaluate ideas and research findings, thereby becoming more astute consumers of media reports on social science topics.

SS 202 – Principles of Interpersonal Relationships – 3 units*(Prereq: GS 110)*

Principles of Interpersonal Relationships teaches a holistic, integrated, principle-centered approach for a student's personal and professional life. Universal principles such as fairness, personal integrity, honesty, and human dignity, provide the foundation for effective interpersonal relationships. Students will be introduced to quality life habits and have the opportunity to internalize them through personal exercise, video presentations, Scriptures and spiritual teaching.

SS 205 – Cultural Anthropology – 3 units*(Prereq: GS 110)*

Cultural Anthropology is an introduction to the anthropological study of different cultures. This course includes ways of comparing and contrasting social relationships and belief systems that operate in different cultural settings. Students will explore the world views and belief systems of other peoples and reflect on their own multi-cultural experiences in order to be better equipped to move and relate in their own local church or elsewhere. This course will also cover issues of tourism.

Note: Because Marsh Smith, Ph.D., the author of the course, is a China scholar and has written about some of the issues covered as they occur in China, this course will have more about China than other parts of the world.

SS 211 – Foundations of American Government – 3 units*(Prereq: GS 111)*

Foundations of American Government provides an overview of the founding of the United States of America as “one nation under God.” Students will learn about the commitments and covenants made with God by the Founding Fathers in the creation of the American government. Students will examine the religious context of the development of America and the how the American political system functions. A study of primary speeches and writings of the founding fathers will be included.

Theology**TH 301 – Theology 1 – 3 units***(Prereq: GS 111)*

Theology 1 introduces students to theological thinking that begins in the life of God, witnessed to in the Bible, and articulated in the life and ministry of Jesus Christ as sent from His Father. We will discuss the nature of humanity created in God’s image but afflicted with sin and needing God’s restorative work. The student will learn to think out of the life of God witnessed to in the Bible and made evident in the revelation of Jesus Christ, as well as to discern inadequate presentations, all in order to serve God in the life of the church and world.

TH 302 – Theology 2 – 3 units*(Prereq: TH 301)*

Theology 2 continues the task of theological thinking that begins in the life of God. We will explore the person and work of the Holy Spirit, the place of Scripture in theological thinking, the life of the Christian in response to God, the life of the church, and the direction in which the Triune God is moving history. The student will learn to think out of the life of God witnessed to in the Bible to discern inadequate presentations, all in order to serve God in the life of the Christian Church and the world.

Graduate Courses**Biblical Languages****BL 501 – Biblical Hebrew 1 – 4 units**

An introductory course to *Biblical Hebrew*. Students will gain a basic understanding of grammar, syntax, and vocabulary. The course focuses on learning and pronouncing the alphabet, vowels, different parts of speech, nouns and verb inflectional forms, and building vocabulary. It provides the necessary

foundation for developing skills needed to read, understand, and interpret Classical Hebrew Scriptures. Having the ability to read the Hebrew Bible will enhance knowledge of Hebraic culture, reinforce and further knowledge of other religious disciplines, increase knowledge of student's own language, enhance personal devotion, serve as a useful tool for the study of other Hebraic texts, and allow for an informed and powerful teaching and preaching ministry.

BL 502 – Biblical Hebrew 2 – 4 units

(Prereq: BL 501)

Biblical Hebrew 2 is a continuation of the introduction to Biblical Hebrew 1. The second level launches the student into a solid reading and understanding of elementary Biblical Hebrew. It empowers the learner to read and translate simple Hebrew Scriptures. The course will enhance and deepen the knowledge gained in the first course, increasing both the vocabulary and the understanding of the grammar, morphology, and syntax. Emphasis is given to building new vocabulary and learning new noun and verb inflectional forms in the remaining Hebrew stems. Additional elements of Hebrew grammar are studied through reading Scriptures, writing short sentences, and speaking exercises. The course provides additional necessary foundations for developing the skills needed to read and translate the Hebrew Bible, enhance personal devotion, and allow for stronger and effective teaching and preaching ministry.

BL 503 – Biblical Greek 1 – 4 units

The goal of *Greek 1 and 2* is to equip students with a basic working knowledge of the Koine Greek. An understanding of Biblical Greek will be a valuable tool in your personal study of God's word in your ministry. The course will present an introduction to Koine Greek, with an emphasis on grammar, syntax, and vocabulary as used in the New Testament. Introduction to Biblical Greek is a 2-trimester course. Both trimesters are required to be taken consecutively.

BL 504 – Biblical Greek 2 – 4 units

(Prereq: BL 503)

The goal of *Greek 1 and 2* is to equip students with a basic working knowledge of the Koine Greek. An understanding of Biblical Greek will be a valuable tool in your personal study of God's word in your ministry. The course will present an introduction to Koine Greek, with an emphasis on grammar, syntax, and vocabulary as used in the New Testament. Introduction to Biblical Greek is a 2-trimester course. Both trimesters are required to be taken consecutively.

Church History

CH 501 – Survey of Church History – 3 units

Survey of Church History surveys the history of the Christian Church from the Apostolic Age to the present. The student will learn about the key persons, issues, and events of each age of the church; discover the impact these persons and events had on each other; and identify their impact on the church of today. In addition, the student will examine the influence of the Holy Spirit in the history of the Christian Church.

CH 502 – Readings in Christian Thought – 3 units

(Prereq: CH 501, TH 502)

Readings in Christian Thought spans from the New Testament era to the present. It is a study of fundamental Christian doctrines, how they began, and how they evolved into modern theological thought. The course will include an in-depth study of the theologians who developed these doctrines, beginning with the post-apostolic fathers and ending with modern theologians up to the current day. In addition, the students will have an opportunity to examine their own theology and discover the sources of some of their own thinking and beliefs. One goal of this course is to help the students understand and articulate how these doctrines enable Christians of all faiths to come together and speak a common language.

CH 504 – Spiritual Outpourings & Revival – 3 units

(Prereq: GS 501)

Spiritual Outpourings and Revival gives students an overview of the spiritual outpourings and revivals in North America and the world during the 20th century. The course traces three of the major revivals of the past century. The student will learn about the background, people, places, and events that surrounded these revivals, and discover the continuing impact of these revivals on Christianity. This course uses the study of the past to provide a foundation for the present.

General Studies

GS 501 – Theological Research and Writing– 3 units

Theological Research and Writing will prepare students for research and writing requirements of future Shiloh University course work. This course will equip students with biblical and theological resources and will teach them how to utilize online tools for cataloging these resources. The students will learn various types and approaches to biblical and theological research; they will also learn how to write a research paper. The course includes a review of basic grammar in

preparation for writing research papers, for future studies in the biblical languages, and for the process of biblical exegesis.

Jewish Studies

JS 501 – Exploring Jewish Prayer, Practices, and Thought – 3 units (Prereq: GS 501)

Exploring Jewish Prayer, Practices, and Thought is a serious attempt to provide students with a broad understanding and appreciation of Jewish Law, Jewish Prayer, and Jewish Ethics. Using a varied selection of books, the course follows the weekly Torah Readings, enabling participants to experience in real time the Jewish calendar.

JS 503 – Jewish Foundations of Christianity – 3 units (Prereq: GS 501, OT 501)

Jewish Foundations of Christianity graduate level course examines an unexplored, misunderstood, yet vital subject. Christian roots are deeply rooted in the Hebrew Scriptures, as well as religion, culture and history of the Jewish people. The course seeks to enhance participants' understanding of the emergence, development, and spread of Christianity from Judaism. Explore the complex relationship between the two religions, major traditional Jewish themes and theologies that influenced the religious life of the early church. The class explores the history of Judaism during the Second Temple period, the Abrahamic covenant and its relation to the New Testament and the early church. In addition, major ideological conflicts of Jesus, his disciples, and the early church with religious Jewish leader, the faith and life of the first Messianic Jews, and religious celebrations preserved by the church will also be discussed.

JS 511 – Second Temple Judaism – 3 units (Prereq: GS 501, OT 501)

Second Temple Judaism will explore the history and literature of the Second Temple Judaism within the context of changing political powers (516 BCE–70 CE). The students will examine the theological diversity of Second Temple Judaism as reflected in the primary sources, including Apocrypha and pseudepigrapha, Philo, the Dead Sea Scrolls, Josephus Flavius, apocalyptic texts, sapiential literature, and proto-rabbinic corpora. The primary readings will be analyzed with the aid of contemporary tools and methodologies. This course will also discuss the Jewish framework of the New Testament and its reflection of early Jewish customs and beliefs.

Mentored Ministry

MM 501 – Mentored Ministry– 3 units

(Prereq: GS 501, MDiv Major only, 50 units completed)

The *Mentored Ministry* course provides an apprenticeship experience for students to serve in a focused area of ministry. They will interact with a mentor who will direct, encourage and evaluate their activities as they minister in real life situations. This training allows for students to apply what they have learned at the University, and to draw on the principles taught in their biblical, theological, and ministry practice studies. The students will explore and write about the practice of mentoring in the Scriptures. The student will also write a paper that reflects on their mentoring experience, and on what they have learned into their studies. The reports and papers submitted appropriately reflect the graduate level of this course.

Ministry Studies

MT 501 – Spiritual Formation – 3 units

Spiritual Formation presents a study of various spiritual disciplines that help foster the spiritual formation of a Christian believer. Each discipline will be studied through the lens of the Scriptures, the course textbook by Richard Foster, *Celebration of Discipline*, and additional readings that provide a strong foundation for spiritual formation. While the disciplines in themselves are not an end result, they can facilitate an exposure to God that brings transformation and spiritual maturity.

MT 505 – Introduction to Biblical Interpretation – 3 units

(Prereq: GS 501)

Introduction to Biblical Interpretation provides an overview of the historical and cultural background and the literary genres of the Bible as a foundation for the study of Scripture. The student will study the integration of history, literature, and theology to ensure a proper interpretation of the Bible. The student will gain insights into the various genres of Old and New Testament literature and the best guidelines to interpret each type. This course will explore various applications of these truths.

MT 506 – Homiletics – 3 units

(Prereq: GS 501)

Homiletics is a course designed to teach the principles of developing and delivering anointed expository sermons. The practical goal of this course is to familiarize students with the principles involved in each step of developing and

delivering an expository message; from prayerfully looking to the Holy Spirit for the initial selection of a text, through the development of a main idea, preparing an outline and draft of the sermon, to the oral delivery of the message God is giving.

MT 507 – Biblical Hermeneutics – 3 units
(Prereq: GS 501, MT 505)

Biblical Hermeneutics is the study of the process of interpreting the Bible. The student will study and practice the use of historical context, cultural context, literary context, and biblical context, as well as the role of original languages in the interpretation of the Bible. The student will also be introduced to the history of biblical hermeneutics and other contemporary approaches to the subject.

MT 509 – Missions and Evangelism – 3 units
(Prereq: GS 501)

Missions and Evangelism offers a dual focus. It begins with a study of how the Great Commission (Matt. 28:16-20) to the Christian Church has been viewed and fulfilled throughout history. This course covers a broad sweep of missionary and evangelistic outreach in church history, from the Early Church to modern day churches. For several weeks it focuses on missionary-eras and particularly on the life and work of specific missionaries and evangelists. The course concludes with a series of studies concerning the necessity for and practicalities of evangelism. Through these studies, students are guided to find their belief and expression in fulfilling the Great Commission in this day.

MT 510 – Divine Healing and Miracles – 3 units
(Prereq: GS 501)

Divine Healing and Miracles will address the history, teachings and accounts, and application of divine healing and miracles found in the Scriptures. The student will explore the workings of these gifts throughout the history of the Church; and examine the purpose, motivation, and process for these divine gifts.

MT 511 – Principles of Spiritual Care – 3 units
(Prereq: GS 501)

Principles of Spiritual Care provides a biblical Trinitarian foundation for Christian counseling and ministry. It explores the “why” behind the “what” and “how.” This course will explore how the understanding of God as a “being in relations” impacts spiritual care and ministry. This course will develop a theological basis for spiritual care.

MT 512 – Biblical Curriculum Development – 3 units

(Prereq: GS 501, MT 505)

Biblical Curriculum Development guides the student in planning a series of Bible studies and sermons. The student will study principles of effective teaching, including planning, preparation and presentation. The course will present opportunities to prepare inductive and deductive study outlines. The student will learn how to identify the “big idea” of an individual study or series of lessons, and how to develop content around that idea. For a series of lessons or sermons the student will identify the topic, goal, objectives, and lesson outlines.

MT 513 – Practical Crisis Counseling – 3 units

(Prereq: GS 501)

Practical Crisis Counseling will present some of the basic historical, theological, spiritual, and practical foundations for crisis counseling. The functional, pragmatic, and philosophical aspects of crisis counseling will be covered as well. This class will be focused on the practical application of learned principles and behavior in the participant’s unique situations. The goal is that students will gain real-life application in local church and other ministry settings.

MT 514 – Pastoral Counseling for Recovery and Restoration – 3 units

(Prereq: GS501)

Pastoral Counseling for Recovery and Restoration will introduce the student to pastoral support in the pursuit of recovery related to relation-based issues for individuals, relationships, and those coping with life’s challenges. We will begin to explore what it means to be created as persons in relationship, and explore how dysfunction arises from several factors, including a lack of understanding, trauma, loss, pain, or self-medication. We will survey the symptoms of relational breakdowns as they present themselves in a variety of addictions, divorces, and family breakdowns. We will attempt to articulate what a healthy relationship entails, how it becomes dysfunctional, and explore first steps towards recovery and support. This course explores beyond the objective study of a subject. It will require self-reflection, empathetic engagement with other persons, and an honest and vulnerable investigation of what it means to understand yourself and others in the midst of challenging relationships.

*This course has a specific pre-enrollment requirement.

New Testament

NT 501 – Introduction to the New Testament – 3 units

Introduction to the New Testament is a study of the background, content, and basic themes presented in the New Testament documents. Our purpose is to come to an understanding of the message of the New Testament that will provide a basis for personal growth and an ability to explain the Scriptures to others. We will become familiar with the main themes of each of the books of the New Testament. In addition, woven into the class is our study of important background issues (authorship, dating, etc.), theological themes, and methodologies and applications of each book's concepts to the 21st century.

NT 504 – The Gospels / The Life of Christ – 3 units

(Prereq: GS 501, NT 501)

The Gospels / The Life of Christ introduces the graduate student to the four canonical Gospels as well as to the historical Jesus. The course materials include substantial attention to significant arguments, theories, and paradigms of Gospel scholarship.

NT 513 - Jewish Background of the Parables – 3 units

(Prereq: OT 501)

Jewish Background of the Parables offers an in-depth study of the parables of Jesus in the Synoptic Gospels and early non-canonical literature from a Jewish literary and historical perspective. It compares and contrasts parallel Jewish parables from the Hebrew Bible and Rabbinical Literature with the parables Jesus used in his ministry. This course also surveys different methods of interpretation of the parables in the New Testament. Then a free model, which draws on the best insights of each method, is applied to each parable in the Gospels. Conclusions are drawn concerning the theology and significance of Jesus's teaching with consideration given to present day application.

NT 524 – The Life and Letters of Paul – 3 units

(Prereq: GS 501, NT 501)

The Life and Letters of Paul introduces the student to the life, letters, and theology of the apostle Paul. The basic contours of Paul's life will be studied to help better frame his writings and theology. Each of Paul's letters will be examined in the light of historical context/issues that assist in the interpretation of the letter.

Old Testament

OT 501 – Introduction to the Old Testament – 3 units

Introduction to the Old Testament is a study of the background, content, and basic themes presented in the Old Testament documents. The purpose of this course is to help the student interact with the message of the Old Testament as a basis for personal growth; and to give the student an ability to explain the Scriptures to others. We will become familiar with the main themes of each of the books of the Old Testament. Woven into the class is a study of important background issues, and theological themes. These include the role of archeology in the study of the Old Testament, the geographical importance of the land of Israel, the role of covenant in the story of the nation of Israel, and the preparation of the world for the coming of Jesus the King.

OT 502 – Historical Geography of Israel – 3 units

In *Historical Geography of Israel* the students will learn about the geographic regions of Israel and how the geography affected the lives of peoples who lived there in biblical times. The student will study the context of the surrounding regions and civilizations that played a huge role in the history of the Promised Land. There will also be opportunity to apply historical and geographical information to selected biblical texts and stories.

OT 520 – The Pentateuch – 3 units

(Prereq: GS 501, OT 501)

This course is designed to introduce the student to the historical, literary, and theological interpretation of the Pentateuch. Individual assignments and readings will also draw attention to historical questions, hermeneutical challenges, and practical applications.

OT 525 – The Hebrew Prophets – 3 units

(Prereq: GS 501, OT 501)

The Hebrew Prophets chronologically reviews the biblical messages of the Old Testament prophets which were delivered from the eighth to the fourth centuries B.C. These messages comprise the major and minor prophetic books of the Hebrew Bible. Students will examine background information, selected major themes, literary structures, and prophetic principles for these books. There will be multiple opportunities to compare, contrast, and synthesize what the prophets say. The weekly lessons also examine how these prophets participate in the New Testament setting.

Pastoral Leadership

PL 501 – Foundations of Liturgy – 3 units

(Prereq: GS 501)

Foundations of Liturgy will cover the practices of a church for public worship. The student will gain a comprehensive view of the scriptural principles involved in Christian liturgical practices historically and today. The course begins with a study of the New Testament Church gatherings. Using Old Testament examples and New Testament teaching, the student will proceed to analyze the basic elements of church gatherings, as well as principles and keys for leading congregants in a service. The student will be provided with practical, Spirit-led guidelines. Students will be coached in simple applications of these principles. These topics are studied primarily via the lens of the Scriptures, the course textbooks, and readings from selected practitioners.

PL 505 – Relational Church Planting and Growth – 3 units

(Prereq: GS501)

Relational Church Planting and Growth examines the dynamics of church planting, development, and growth from a relational model which honors the biblical/theological foundations of the apostolic Church, while learning to exegete the congregation, community and culture in the context of the Lord's kingdom mandate. Attention is given to relational-missional approaches of developing, sending, and serving which may assist in improving multi-generational connections between the life of the Church and its changing context.

PL 510 – Stewardship and Administration – 3 units

(Prereq: GS 501)

Stewardship and Administration will guide the student through an analysis of the qualities of an effective leader and the requirement of faithful stewardship in the church. Topics covered in this course include leadership, delegation, administration, stewardship, church finances, church records, and risk management.

PL 512 – Church Law – 3 units

(Prereq: GS 501)

Church Law allows the student to discover why it is important to have a basic understanding of the law as it pertains to a church and its ministry. The impact of the law continues to grow, and the laws continue to change on a regular basis. In this course the student will study how the constitution, federal laws, and state laws affect a church. While a complete study of the law is well beyond the scope of this course, the course materials will provide a foundation for understanding how

to conduct church affairs in today's legal environment. Such an understanding will assist in avoiding an inadvertent violation of the law, as well as allowing the church and its ministers to take advantage of the opportunities and protections that the law provides. It will also provide a framework for knowing when to seek professional advice and for understanding the answers.

PL 590 – Clinical Pastoral Education – 3 units

Students looking to become a board- certified chaplain can combine their Clinical Pastoral Education (CPE) with Shiloh University's Master of Divinity program to streamline their chaplaincy career preparation. This course functions as an elective course toward program requirements.

Theology

TH 501 –Theology 1 – 3 units

(Prereq: GS 501)

Theology 1 introduces students to theological thinking that begins in the life of God, witnessed to in the Bible, and articulated in the life and ministry of Jesus Christ as sent from His Father. We will discuss the nature of humanity created in God's image but afflicted with sin and needing God's restorative work. The student will learn to think out of the life of God witnessed to in the Bible and made evident in the revelation of Jesus Christ, as well as to discern inadequate presentations, all in order to serve God in the life of the church and world.

TH 502 –Theology 2 – 3 units

(Prereq: TH 501)

Theology 2 continues the task of theological thinking that begins in the life of God. We will explore the person and work of the Holy Spirit, the place of Scripture in theological thinking, the life of the Christian in response to God, the life of the church, and the direction in which the Triune God is moving history. The student will learn to think out of the life of God witnessed to in the Bible to discern inadequate presentations, all in order to serve God in the life of the Christian Church and the world.

Doctoral Courses

DM 701 – Identity Formation – 3 units

Identity Formation examines the Pastor/Leader's personal life with perspectives on congregation and ministry formation and provides a foundation for the Doctor of Ministry program. Participants explore the importance of ministerial identity, receive assistance in formulating a viable theology of charismatic ministry, and

receive a comprehensive orientation to Shiloh University, and the Doctor of Ministry program.

DM 711 – Relational Theology – 3 units

Relational Theology provides the resources and unfolding logic of the relational nature of theology and the resulting implications for the life of the Church. The relational model of thinking arises out of the being and activity of God in the world. The participants will explore how this informs the life of the Church in its worship and mission. They will distinguish a theological understanding of being persons to inform their ministry in order to engage the whole of life in the network of their relations.

DM 721 – The American Church in Crisis – 3 units

The American Church in Crisis examines the nature of the American Church in crisis and works to address it. This seminar seeks to observe and analyze this crisis as it is evidenced in the massive attendance declines observable across today's movements and traditions. It explores the thematic relationship between the Exile of Ancient Israel and Late-modernity's present church crisis; and seeks to ask and answer the question: "Is God involved in this decline? If so, how is He involved and to what end?" Using the Exile as practical theological paradigm, participants will develop a Philosophy of Ministry to effectively address the crisis as it may occur in their local context.

DM 722 – Proclaiming God's Goodness Across Cultures – 3 units

Proclaiming God's Goodness Across Cultures examines the classic "problem of evil" faced in every ministry setting, which asks the question "if God is all-loving and all-powerful, why is there evil and suffering in the world?" The problem is examined through the lens of the metanarrative of Scripture, and a theodicy based in relationship is developed accordingly. The seminar equips the participant with an understanding of the underlying theological, sociological, and communication skills necessary to identify and confront the problem of evil in a variety of ministry and cultural settings at home and abroad.

DM 723 – Ministry of Healing and Reconciliation – 3 units

Ministry of Healing and Reconciliation addresses current issues that face the Church today. This seminar engages pastors in practical means by which they can facilitate ministry to the victims of injustice, racial harmony, and social justice in their church and community. In a world of separatism, sectarianism, and secularism, this seminar will examine the Church's call to reconciliation. Given that people are both sinners and victims of sin and injustice, this seminar theologically addresses the sinned against, discusses how the Holy Spirit

ministers healing and justice, and offers practical tools that will help pastors to compassionately minister to the unique pastoral care needs of the sinned against within the context of a safe and healing church community.

DM 751 – Contemporary Trends in Worship – 3 units

Contemporary Trends in Worship provides a theology and sets the understanding for biblical worship in the life of the believer, which has at its beginning point a Trinitarian understanding of God. There have been significant changes in worship practice in the last decades in the Western Church. This seminar will seek to analyze and identify these trends through the lens of Relational Theology and its resulting implications in the life of the believer, especially regarding their union with Christ. The significant issues of theology are discussed in terms of understanding who Christ is.

DM 756 – Creative Conflict Management – 3 units

Creative Conflict Management is a strategic offering in creative conflict management. It focuses upon the complexity of conflict within the community of faith, and addresses the approaches and methods useful in managing and resolving conflict. The participant will learn how to approach conflict as an opportunity for growth.

DM 761 – Spiritual and Personal Formation – 3 units

Spiritual and Personal Formation focuses on the understanding and experience of the spiritual life and its disciplines, as defined by the New Testament and the history of the disciples of Jesus. An integrative approach is taken to biblical and theological constructs that help prepare the participant, as a person called into ministry, for the spiritual discipline and discipleship required to fulfill a lifetime call to minister to God's people. Basic historical, theological, spiritual, and practical foundations are considered, so that participants can design their own personal approach to spiritual formation and discipleship. A particular focus is placed on the spiritual life and disciplines in the context of the Triune life of God as an overflow to Christian ministry.

DM 766 – The Pastor as Change Agent – 3 units

The Pastor as Change Agent focuses on the dynamics of leading and managing healthy, growing churches. Participants explore various facets of church leadership and management, with special emphasis on implementing practical strategies. Proven ways to empower people and guide their ministries into greater effectiveness will be explored.

DM 791 – Research Clinic 1 – 3 units

Research Clinic 1 is conducted at the start of the first year of the Doctor of Ministry experience. It provides instruction for researching and writing of the Professional Ministry Research Project. The pre-research clinic involves preparation for the submitting of a Concept Paper for project committee evaluation. Later, in DM792, this Concept Paper will be expanded into a Project Proposal. During the clinic, the Concept Paper is offered to the peer group for input and evaluation. Pre-research clinic includes instruction in project development, applied research methods, and project proposal writing.

DM 792 – Research Clinic 2 – 3 units

(Prereq: DM 791)

Research Clinic 2 provides instruction for the researching and writing of the Applied Research Project. The participant will expand the Concept Paper into a Proposal. This seminar includes intensive analysis. The participant will present and defend a viable project proposal for official and peer review. Candidacy is granted upon satisfactory completion.

DM 796 – Ministry Research Project – 3 units

(Prereq: DM 792)

Based on an approved project proposal, the candidate will research and write a ministry project that relates to a significant aspect of the ministry in which he/she is involved. Ministry Research Project is a one-year seminar with set milestones for timely completion of the project. Regular cohort discussions and faculty interaction is included during the participant's research project work. To earn credit the candidate must complete a successful oral defense. The candidate is assigned an individual faculty advisor for the project.

DM 797 – Ministry Research Project Continuation – 3 units

(Prereq: DM 796)

If the candidate needs additional time beyond year three to complete the research project, he/she must enroll in the continuation seminar.

DM780 – Seminar in Practical Ministry – 3 units

(Prereq: DM 701, DM 711, DM 791)

An occasional course which allows for the exploration and examination of selected practical ministry themes.

DM781 – Directed Research in Practical Ministry – 3 units

(Prereq: DM 701, DM 711, DM 791)

A directed course of research and writing may be undertaken with the approval and supervision of a faculty member enabling participants to examine biblical areas or issues of particular interest in practical ministry.